# ETHIRAJ COLLEGE FOR WOMEN (Autonomous) Chennai – 600 008

Affiliated to the University of Madras College with Potential for Excellence Re-accredited with A+ Grade by NAAC



# **5.2.1** Placement of Outgoing Students

2021-2022

PART 2

Corp. Plc/Nazia. S Education 2013322085010

From

Nazla S

S.R.P.Homes Thangam Flats,

4/41, 4th street, Sabapathy nagar,

Madlpakkam, Chennal-600091.

To

The Principal,

Through

The Vice Principal (SS),

Ethiraj College for Women,

Chennal.

Respected Madam,

Sub: Joining Letter- Consolidated Pay

With respect to the above subject I am pleased to inform that I am Joining as Lecturer (Consolidated Pay) in the Department of Corporate Secrectaryship (SS) on 10th August 2022.. I am grateful for this opportunity and I promise to perform all my duty to the fullest. I kindly request you to accept my joining letter.

Thanking You,

Wheetheld on commide of 10/8/22.

On the place of still phoests.

On the place of still phoests.

Department of Corporate Secretaryship (SS) Ethiraj College for Women Chennai - 600 008

PRINCIPAL ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS) CHENNAL-600 008

Geetlika. Anish Bhimani. 2013322085003. 29.8.22

From Geetika, Anish, Bhimani 44-B 1st Floor Jain Colony Gopal Street, Hunters Road Choolai, Chennai- 600112.

To The Principal, Through The Vice Principal (SS), Ethiraj College for Women, Chennai

Respected Madam,

Sub: Joining Letter- Consolidated Pay

With respect to the above subject I am pleased to inform that I am joining as Lecturer (Consolidated Pay) in the Department of Corporate Secretaryship (SS) on 29th August 2022. I am grateful for this opportunity and I promise to perform all my duty to the fullest. I kindly request you to accept my joining letter.

Thanking You,

3 esteletul

Yours truly

Geofito.

Geetika. Anish. Bhimani

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

CHENNAL-600 008

Department of Corporate Secretaryship (SS)

Ethiraj College for Women Chennai - 600 008

PAVITHRA B 2913322085012









Department of Corporate Section, Suit (SS)

Ethicaj College for Women

Chennai - 600 008

THIRAL COLLECTION OF WORLD

CHENNAI-600 008

# K.C.S. KASI NADAR COLLEGE OF



ARTS & SCIENCE

(Belongs to SA H SA Dharma Fund) (Co Edm stion) Athliated to Emserally Of Madras

An agricultural Programme and a second

And this is a second of the second



# STAFF IDENTITY CARD



Teethika.G1 201332208 398

Name

:Ms.G.Teethika

Designation: Asst. Professor

Department : Business

PSevkel

Administrate Portugating Compare Secuntaries



TS22BBA010

PMNCIPAL

AND TO SERVICE THE PROPERTY OF THE PROPERTY OF

(AUTONOMOUS)



**RBS Services India Private** Limited.

Regd. Office: 6th Floor, Building-2, Tower A, GIL IT/ITES SEZ, Candor Techspace, Sector-21, Dundahera, Gurugram, Haryana, India, 122016.

Website:

www.NatWestGroup.com, Email: india.services@rbs.com,

Telephone: +91 124 676 4000 Facsimile: +91 124 676 4790. Corporate Identity Number -U72900HR2001PTC055458

Human Resources STRICTLY PRIVATE & CONFIDENTIAL

TERMS AND CONDITIONS OF EMPLOYMENT CONTRACT

This contract of employment (hereinafter referred to as "this Contract") executed on 17/08/2022 between:

EMPLOYER: RBS Services India Private Limited ("the Company", "we" or "our"), having its Registered Office at 6th Floor, Building-2, Tower A, GIL IT/ITES SEZ, Candor Techspace, Sector-21, Dundahera, Gurugram, Haryana, India, 122016 a subsidiary undertaking / member of NatWest Group of companies.

EMPLOYEE: Deepika A ("you"), residing at No:69/36, Anna Street, Chennai, 600081

Throughout this Contract NatWest Group is referred to as the "Group", a company in the Group is referred to as "Group Company" and includes NatWest Group Plc and any subsidiaries and associated companies, including but not limited to the Company.

Issue Date: 17/08/2022

Subject to the provisions of this Contract, your employment will begin no later than 400/009/2022 ("Start Date") and shall end at 20/03/2023 ("End date"). This Contract shall expire by efflux of time on the End date, and pursuant to the same, you shall not be partitled to also applied to the same you shall not be partitled to also applied to the same you shall not be partitled to also applied to the same your shall not be partitled to also applied to the same your shall not be partitled to also applied to the same your shall not be partitled to also applied to the same your shall not be partitled to also applied to the same your shall not be partitled to also applied to the same your shall not be partitled to also applied to the same your shall not be partitled to also applied to the same your shall not be partitled to also applied to the same your shall not be partitled to also applied to the same your shall not be partitled to also applied to the same your shall not be partitled to also applied to the same your shall not be partitled to also applied to the same your shall not be partitled to also applied to the same your shall not be partitled to also applied to the same your shall not be partitled to also applied to the same your shall not be partitled to the sam date, and pursuant to the same, you shall not be entitled to claim any compensation, loss, retrenchment compensation, including opportunity loss, cost, or damages whatsoever. You shall complete work assigned to you before the End date. You shall not be entitled to ask for any extension of this Contract. If deemed necessary, at the sole discretion of the Company, we may extend your employment for such additional period not exceeding 12 months on such terms and conditions as the Company may deem fit. The Company is under no obligation to extend this Contract For avoidance of doubt, it is clarified that this Contract or its subsequent extension does not yest any right in you to ask for an extension or seek permanent employment.

> PRINCIPAL ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS) CHENNAI-600 008.

Karya. S. 2013322085001



03-409-2022

C7014860

KAVYA Senthil kumar 44 Thamikachalam nagar shram 4th cross street B block Chennai 600110 600110 Management Level - 13 Sublevel - 3

Job Profile - Bus Process Delivery New Associate
Job Family Group - Business Process Delivery
Business Deal - Non Contact Center

Dear MAYYA

Easing on our recent discussions with you, we are pleased to extend you an offer to join Accenture Solutions Private Ltd (hereinafter referred to as the Company) in Chennal India as per the below terms and conditions.

Tour consequent with Accenture will be governed by the clauses mentioned in the attached. Terms of Employment (Annexure 2) effective more pair of an engineer to the engaged to carefully read and understand these Terms of Employment before responding to this offer.

This offer is contingent upon successful completion of your current degree, awarded in the current academic year. You are required to crudium the complete complete mark sheet, to Accenture upon joining Accenture but no later than within 6 months of the result being document to your empty much sheet, to Accenture may, in its sole discretion, elect to terminate or suspend your empty much immediately.

on instancy you may undergo a training program to acquire the knowledge to enable you to successfully perform to the expectations of the cost of for which you are being considered for employment. This offer and your employment with the Company are contingent upon you successfully completing the training program as per the satisfaction of the Company. Failing which, the Company may in its sole discretion credit to terminate or suspend your employment immediately.

Any acceptance of the offer of employment or any time during the course of your employment with the Company you may be required to undergo drug and of substance less based on the project you are deployed. This offer and your employment with the Company are contributed upon you completing particular tests as per the requirements of the Company and in the instance of failing these tests namely the drug accuracy substance test, the Company may, in its sole discretion, elect to terminate or suspend your employment immediately.

in the event a government body authority exercising its jurisdiction and statutory power authority seeks information pertain a to any aspect of a larger principle of the Company shall provide such information to the government body authority without any nutrication to you. The finger gives the applicable to refurnation pertaining to your employment being shared in pursuance of statutory requirements compliance round a testong to task category and your details will be disclosed to these authorities.

To indicate your accoptance of this offer and employment with Accenture please submit a copy of this letter and argumatic Secretary amplication and any argumatic secretary amplication and an exercise of the Control o

At Accepture, the health and well-being of our pouple, our clients and the community is our top priority. We are also committed to completely with all government safety protocols as we bring our people to our offices. Before onboarding, we strongly encourage you to take both doses or the CONIG-19 vaccine as per government prescribed breeines.

Reference Id. a4688ba0-9531-4333-37b6-ca4a1e2199c2\_2 Elened By: Jal Rumi Master

PRINCIPAL

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)
CHENNAI-600 008.



Barclays Global Service Centre Private Limited DLF IT Park, Level 8, Building 9A and B Nandambakkam Post, Ramapuram, Mount Poonamallee Road, Manapakkam, Chennai Tamil Nadu 600089 India Phone: +91 2261752000

28 September 2022

Divya E 9, Goldan Avenvu Thirupathi Nagar Ext, Kolathur. Tiruvallur Tamil Nadu 600099

Dear Divya,

Following our recent discussions, we are delighted to extend an offer of employment to you.

Enclosed are a Summary of Key Terms, any applicable Schedules and Detalled Terms and Conditions which set out Important conditions relating to your employment and which, together, form your employment terms with Barclays ("Employment Letter").

The Employment Letter refers to the Barclays Values (Respect, Integrity, Service, Excellence and Stewardship) as these are a central part of everything we do. The Values as well as our purpose and behaviours, will have formed a key part of your selection process when being offered a role at Barclays. You will be expected to act in accordance with the Values as a Barclays employee, and in particular, to follow our Code of Conduct (known as the Barclays Way). More information on this, and how we 'live' the Values will be available prior to and on joining Barclays.

This offer is conditional upon you satisfying Barclays recrultment and screening conditions and procedures and where applicable. the appropriate regulatory approvals. To start the process you will need to complete an application form. If you have not already received it, you will receive a link to the site shortly.

On or before your first day of employment, you will need to provide written documentation which proves your eligibility to work in India. You will also need to sign one copy of your Employment Letter (enclosed) confirming, that you have read, understood and accept the terms. You must return this on your first day of employment.

We look forward to welcoming you to Barclays.

Yours sincerely

Sanjeev Mishra

Director HR Operations - GSC India

Department of Corporate Secretaryship (SS)

Ethiraj College for Women

Registered Office: Barclays Global Service Centre Private Limited, 5th to 12th Floor(Part), Building G2, Gera Commercial SEZ, Survey No. 65, Kharadi, Pune 411014

CIN: U72200PN2007FTC 132479 Tel: +91 2067160007 Fax: +91 206716800 Website: barclays.com

ETHIRAJ COLLEGE FOR WOMEN

(AUTONOMOUS) CHENNAI-600 008. Lavanya · R Reg no: 2013322085008 Aries Container Terminal Pvt. Ltd.,







To Contain Date the Contain Lore Enter Ingeneral Commercial Co Constitute of the expension of the state of the state of the

Ms. Lavanya.R No.1046/2, 58th Block, V.O.C. Nagar, Tondiarpet, Chennai-600081.

Dear Ms. Lavanya.R

We are pleased to convey based on your personal interview on 21.11.2022 and willingness to work as accounts assistant in our company joining date 21.11.2022. We offer employment as account assistant at Chennal.

You will be under probation for 6 months during this period you will be paid consolidates salary Rs.15000/- month. Based on your performance you will be confirmed.

Kindly sign one of the copy as proof of acceptance.

Welcome you to Aries Container Terminal Pvt Ltd.

Yours faithfully,

For Aries Container Terminal Pvt Ltd.,

Manager Accounts

Department of Corporate Secretaryship ( SS) Ethiraj College for Women

Chennai - 600 008

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

CHENNAI-600 008.

CEPOTS



12 July, 2022

Ms. Amithavalli K

No: 18/35, Karpaga Kanni Amman koil, 2nd Street, Triplicane, Chennai, Tamil Nadu - 600005.

SPS/OL/BKS/2022/366

AMITHAUALLI'K 1913321042004

Dear Amithavalli.

#### Offer Letter

This has reference to your application and subsequent interview you had with us. Further, we are pleased to offer you the post of Trainee.

Kindly make a note that your tentative date of joining would be 14 July, 2022 and the Company may be constrained to change your joining date due to the prevailing unprecedented situation. In that event, the Company shall duly inform you of the revised Date of Joining".

In case of any changes to the date of joining please inform us before the expected date of onboard. Failure to inform us and no-show on the expected date of joining will efface this employment offer.

You shall be on probation for a period of six months starting from the date of your joining. Your performance during the probation will be appraised and, if found satisfactory, you will be confirmed in services. However, in the event of your performance found not to be satisfactory, your probation period could be further extended.

On Joining, your all-inclusive Cost to the Company (CTC) will be INR 20,500 per month (subject to deduction of tax and other statutory payments, as may be applicable) as per CTC Annexure. You will also be eligible for all the benefits introduced in the Company policies.

During the probationary period, either party will be entitled to terminate this contract of employment by issuing 15 Days prior notice in writing to the other. After confirmation the termination of employment by either party shall be by issuing 60 Days notice in writing to the other or salary in lieu thereof. In the event of you issuing a notice of termination shorter than the above period, the Company shall have its own discretion to adjust any leave due to you or recover from you such amount from your dues towards the shortfall in notice period. However, acceptance of salary in lieu of notice period is at the sole discretion of the Company.

If in case, you resign within a year from the date of your joining, you will be liable to refund the reimbursements such as relocation expenses, joining bonus, travel expenses [including air & road], accommodation expenses and any other special benefits as per your eligibility, whichever was provided by the Company.

Please note that this employment is subject to professional reference checks and documentary evidence of your previous employment.

We look forward to having you onboard.

for Scientific Publishing Services Private Limited

Manoj P

**Authorised Signatory** 

Received the offer of employment and shall report for duty on the expected Date of Joining, as more plant move the complex of the complex of

Department of Germanata Secretarychip ( SS)

V Seitelihal

(Signature with date)

(AUTONOMOUS)

Scientific Publishing Services Private Limited ReGHEIVNAL 600 008.



JAYAHARINI 1913321042015

Hello Jayaharini,

We're delighted to offer you the job of Customer Service & Operations Analyst - congratulations!

Your contract is available to review under 'My Tasks' in your Workday Candidate Home account. Please follow the link at the bottom of this email to take you there.

Once you've saved a copy for yourself, please sign and accept it. We'll need to do pre-employment screening checks before you can start in your new job. We run these checks to keep our customers and employees safe and as part of our commitment to our regulators.

It's really important you accept your contract so that we can begin this process.

If you have any questions about your contract, please contact your manager or recruiter.

**Thanks** 

NatWest Group Rec



SHAMEEM . Z 1913321042038

### **EMPLOYMENT AGREEMENT**

### APPVIRALITY TECHNOLOGIES PRIVATE LIMITED

T-Hub Foundation, Knowledge City, Sy No: 83/1, Raidurg, Hyderabad - 500081, Telangana

Effective as on October 21, 2019

Employee Name - Shameem Z

Contact Number - 8608407895

Permanent Address - H6 D4 Twin Roses Apartments, ECR Thiruvanmiyur Chennai - 600041

Email ID - shameemzahirhussain@gmail.com

Dear Shameem (the "Employee"),

We are pleased to offer you the position of Sales Development Representative ("Designation") with Appvirality Technologies Private Limited, a private limited company incorporated under the Companies Act, 2013 ((hereinafter referred to as the "Company" which expression shall, unless contrary to the context or meaning thereof be deemed to mean its successors in business and permitted assigns), having its registered office at Room No: T-Hub Foundation, Knowledge City, Sy No: 83/1, Raidurg, Hyderabad – 500081, Telangana, on the terms described below.

This "Employment Agreement" is being executed between the Company and the Employee pursuant to the Offer Letter issued by the Company to the Employee dated October 13, 2022 ("Offer Letter"). Further, this employment agreement is for a full-time position based in the Company's office in Hyderabad, Telangana.

Please note that the terms of employment detailed in this Employment Agreement of Corporate Secretaryship (SS

AppVirality Technologies Pvt Ltd https://outplayhq.com/

T-Hub Foundation, Knowledge City, Sv No: 83/1, Raidurg, Hyderabad 500081

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

# 1 ICICI Bank

Dear ASWINLS.

Congratulations! We are pleased to extend you an offer to join Team ICICI.

With our focus as a Bank<sup>Tech</sup>, we promise to deliver the best in class technology powered banking to our customers. Being a Bank, we are committed to relentlessly serving our customers 24x7

At ICICI Bank, we strive to fulfil our role as a responsible corporate citizen through our diverse environmental, social and governance (ESG) initiatives. Our continuous efforts are aimed towards building a sustainable tomorrow.

We are excited to have you with us, and look forward to building on our efforts, together

Attached herewith is the digitally signed offer letter that is password protected. The password is your date of birth in the DD/MM/YYYY format.

We eagerly await to hear from you. Click here to convey your acceptance.

We hope to have you on-board as a member of the ICICI Bank team and look forward to welcoming you.

Best Wishes, Team ICICI

Reach out to us for any further queries



Call us on 022 7187 2500



WhatsApp us on 022 7187 2500

S. Muggowria

ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)
CHENNAL-600 008



Char with iPAL www.icicicareers.com

Department of Corporate Secretaryship (SS)

Ethiraj College for Women

Chennai - 600 008

# accesshealthcare

Date: 05 Jul 2022 10:00

KAVYA·K (913321042018

Employee ID: M0744916

Mr./Ms. Kavya K

Assistant Client Partner - AR

## **Appointment Letter**

### Dear Kavya K,

Thank you for the keen interest you have shown in our organization. Consequent to your application and the subsequent discussions you had with us, we are pleased to appoint you as Assistant Client Partner - AR with Access Healthcare Services Private Limited.

We appreciate your entrepreneurial instincts and welcome your decision to join this organization. We are sure that not only will you contribute in your field of expertise but also help build this organization to be a Global Player. In doing so, together we will preserve the Core Values that we stand for.

You are requested to contact HR Team at the following address to take on your assignment on 04 Jul 2022

Access Healthcare Private Limited (HQ), A9, First Main Road Ambattur Industrial Estate, Chennai - 600 058. Tamil Nadu, India.

In case you need any further clarification / assistance, please get in touch with the under signed.

Please sign and return a copy of this letter to the undersigned at the earliest.

Looking forward to your joining our "Winning Team".

With best wishes,

Yours sincerely,

I accept this appointment and the Terms and Conditions attached.

Samuel S Lead Director - HR Digitally Acknowledged by me on 05 Jul 2022 10:00

> Signature of the Candidate

Name: Kavya K

Employee ID: M0744916

Access Healthcare Services Pvt. Ltd CIN:U74220TN2011PTCO78925

Registered Office: Kochar Technology Park

3rd Floor, Ambattur Industrial Estate, Chennai - 600058. Tamil Nadu, INDIA.

Phone: +91 44 43108980/81/82, Website: www.accesshealthcare.com

Corporate Secretaryship ( 55)

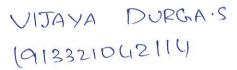
Ethical College for Women

Chennai - 600 008

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

**Head Quarters** # A9, First Main Road, Ambattur Industrial

Estate, Ambattur, Chennai - 600 058. Tamil Nadu, INDIA. Phone: +91 44 42176066.





### Conformation of Welcome Script's

1 message

DHANIYAVEL G <jesusdanny917@gmail.com> To: vijayadurgasampathu01@gmail.com

Sun, 16 Oct 2022 at 11:21

Confirmations of Welcome Scripts

Greetings from manpower groups,

Status Star City Of system India Pvt Ltd

Share market And Mutual Funds basics

Experience - 1 to 2 years' Experience Full An Full banking Sector's of Documents specialist Salary - based Fresher on previous experience. Locations - , Bangalore , Anna Nagar , Chennai

Main Funds SBI KOTAK MAHINDRA HDFC **ESCAN ENTRY** 

Freshers Package of Salary 16,500/ Trainings good Coaching Assurance

Job description -

Build new customer relationships.

· Resolve customer issues/ grievances

Train and guide branch banking staff to mobilize fresh health business.

· Manage relationships with the bank branches that have been assigned to the Health Sales team member.

· Run campaigns for branches to enhance Health Sales.

Plan for activation of branches through R&R activities to increase the penetration in active branches to realize full potential of the bank branch.

· Achieve Min Threshold Target Set for RM.

- · Renewal ratio to be maintained as per vertical targets and upsell of health insurance
- · Good In communication, building relationship with Branches

Regards

Daniel TL (Team Leader)

9344207335

Department of Corporate Secretaryship ( SM) Ethiraj College for Women Chennai - 600 008

PRINCIPAL

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS) CHENNAL BIN 1)8



HARSHINI SHREECKI 1913321042083

# HARSHINI SHREE C M

Emp Code : 20648 Blood Group : B+ve (0 +91 44 45964800

> Department of Corporate Secretariship i 551 Ethiraj College for Women Chennai - 600 008

TNQ Technologies Pvt. Ltd.,

Plot No 4/600, 4/197 | Phase II | Dr Vikram

Sarabhai Instronic Estate | Kottivakkam

Thiruvanmiyur I Chennai - 600 041 | INDIA · Musepousse

PRINCIPAL

ETHIRAL COIL FGE FOR WOMEN

MUTANOMOUS) CHENNAI-600 008.

SWETHA P 1913321042108



# **Swetha**



S. Musyowie

ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)
CHENNAL COL

Department of Corporate Secretary ship ass Ethicaj College for Wonters Chennai - 600 008



KAVITHA . J 1913321042088

Offer: BUSINESS PROCESS SERVICES Ref: TCSL/DT20219326104/Chennai/BPS/BTN

Date: 06/11/2022

Ms. Kavitha T 21/39 5th Cross Street Trustpuram, Kodambakkam Chennai-600024 Tamil Nadu Tel# 91-9445309303

Dear Ms. Kavitha T,

### Sub: Letter of Offer and Terms of Traineeship

Thank you for exploring training opportunities with Tata Consultancy Services Limited(TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer as "Trainee BPS" for a period of 12 months. During this period you will be paid a stipend of Rs. 13,000/- per month. You will be engaged as a Trainee / Apprentice under the model / certified Standing Orders (as the case may be) applicable to you.

Kindly confirm your acceptance of this traineeship by proposing your date of joining and signing Annexure 1. If not accepted within 7 days of receipt, this offer is liable to lapse at the discretion of the Company. You may handover your acceptance letter to the HR Officer/ Induction Officer at any of our offices.

After you accept this letter of traineeship and clear the medical check-up, and background check you will be given a letter of appointment as a trainee indicating the details of your joining date and initial place of posting after completing joining formalities as per company policy.

TCS decision of releasing the Offer of Traineeship and allowing you to join the organization before completion of your final Graduation examination which has been uncertainly delayed owing to COVID-19 Pandemic, shall not be construed as a waiver of the condition specified in the Terms of Traineeship under clause 'Pre-requisites of Traineeship'. The status of your Graduation completion will be reviewed periodically. The Management reserves the right to revoke this Offer of Traineeship if it is later established that you could not successfully complete your Graduation without any pending arrears/backlogs.

Private and Confidential TCSL/DT20219326104

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited

6\*\* Floor III Phase, Spencer Plaza 769, Anna Salai, Chennai - 600 002, India

Ph.:: •91 44 55164111 Fax 91 44 6616 4054 A neith or portional forces.com, Website: http://www.tcs.com
Registered Office 9th Floor, Natural Building, National Point, Mumbai 400 021

Corporate Mantification No. 1 22240041100500 (1924784)

PRINCIPAL "ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS) CHENNAL-600 000

Department of Corporate Secretary ship ( 35) Ethiraj College for Women

Chennai - 600 008



07-Dec-2022

M.Sc. phyris (2020-2022) Reg. No: 2013322072005

Hemamalini Boopathy

No 2, TN Nagar,8th Cross Street Arakonam, Palanipet Vellore-631002

Dear Hemamalini,

Congratulations! We are pleased to offer you the position "Software Engineer" at Telliant Systems India Private Limited (hereinafter referred to as "the Company" or "Telliant") Your place of work shall be our office premises located at [Chennai].

We are confident that the professional challenge and work environment will be attractive and provide you with the opportunity you desire in your career path.

You will be paid an annualized compensation of Rs 3,50,000 (Three Lakh Fifty Thousand) the details of which are provided in the annexure of this letter and is by way of intimation. and will be confirmed upon your successful completion of your bachelor's degree and signing of the Employment Agreement which will be thereafter issued by us. The details of your offer is as shown in the annexure are to be always kept strictly confidential even post joining the organization.

This Offer Letter will remain open for a period of five working days. If the terms of this Offer Letter are acceptable to you, please confirm your acceptance in writing via electronic mail to us within 5 days from the offer letter date. If no such intimation of acceptance is received on or before the said date, this Offer Letter shall stand automatically withdrawn

As agreed during our discussion, you are requested to join us on or before 02.01.2023 (Hereinafter referred to as the "Date of Joining") otherwise this offer stands withdrawn automatically, until unless communicated & mutually agreed upon.

A detailed employment agreement will be issued, after you accept this offer letter which will capture the terms of your Employment with us.

Your working hours will be 12 noon to 9 pm.

You will be on probation for a period of 6 months calculated from the date of joining and upon successful completion of the probation period will your status be that of a confirmed employee. Further the Confirmation of your employment shall be subject to Telliant receiving the following:

Satisfactory reference/s from the list of referees furnished by you (a)

Telliant Systems India Private Limited.

6th Floor, Bascon Futura SV 10/1, Venkatnarayana Road, T.Nagar, Chennai – 600 017

Ph: +91-(44)-42307166

Professor and Head Department of Physics (SS) Ethiraj College for Women Chennai-600 008

PRINCIPAL ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS) CHENNAI-600 008.

### ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

# Post Graduate and Research Department of Economics

#### **Placement Details**

Name

: Geetha V

Register Number

1913311018142

Department

: Post and Research Department of Economics

### accesshealthcare

Date: August 01, 2022 Dear Geetha V

#### Sub: Offer of Appointment

Further to our discussion we are pleased to offer you the position of Assistant Client Partner at Access Healthcare Services Private Limited ("Company"), located at Access Healthcare ( HQ ) , A9, First Main Road, Ambattur Industrial Estate, Ambattur, Chennai-600058, on the following terms and conditions:

a) Compensation: You will be paid a salary of Rs.1,78.800/- per annum. Salary is computed on a Cost to Company basis and the same is outlined in the attached annexure.

Appointment letter will be issued to you on the date of joining (01-Aug-2022).

You may be required to work from office or work from home, based on Company's instructions from time to time for any reasons whatsoever. Accordingly, you shall ensure that you have in place necessary facilities including, but not limited to, broadband internet connection, network coverage, adequate workspace etc., at all times throughout your employment association with the Company.

- b) You will be eligible for the benefits of leave, Provident Fund, Gratuity, etc., in accordance with the applicable laws and the sites of the Company.
- c) You will be required to execute Standard Terms and Conditions of your employment and other related Agreements, upon you joining the Company.
- d) The certificates and the documents produced by you will be subjected to verifications and in case of any discrepancies found during the scruliny of the documents, the offer/employment extended by the Company shall stand automatically withdrawn.
- e) This Offer is valid until 01-Aug-2022 or for a period extended solely at the discretion of the Company, which would be communicated to you in writing through e-mail. If you do not join the Company within the dates specified above, then the offer shall automatically stand cancelled.
- f) This offer letter and/or subsequent emptoyment relationship between the Company and You, can be revoked/terminated by the Company forthwith, at any time, due to any reasons whatsoever, so long as the reason for such revocation/termination is not statutorily prohibited, unreasonable or otherwise unlawful\*.

Kindly confirm your acceptance of the offer and the joining date by responding back to this e-mail before 11 am tomorrow.

We welcome you and we are confident that you will contribute in building Access Healthcare Services Private Limited into a world-class organization.

Sincerety.

For Access Healthcare Services Private Limited

**Authorised Signatory** 

Signature of the Candidate

I accept this offer and the terms and conditions attached.

Encl.

Remuneration Details and other benefits.

2. List of Documents to be submitted.

Dr. D.B. Usha Rani

Associate Professor
Dept. of Economics
Ethiraj College For Women

Ethiraj College For Women Chennai - 600 008. PRINCIPAL ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

CHENNAL-600 008.

## ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

# Post Graduate and Research Department of Economics

### **Placement Details**

Name

: Hanna Persis W

Register Number

1913311018143

**Department** 

: Post and Research Department of Economics

C@NGRUENT\*

June 23, 2022

Ms. Hanna Persis W, Chennai.

Dear Hanna Persis,

We are pleased to offer you an employment in our Company as a "Trainee Process Associate" on a salary of Rs.2,50,000 (Rupees Two Lakh and Fifty Thousand only) per annum.

#### 1. Date of Appointment

Your appointment is effective from the date of joining which shall be on or before July 01, 2022.

### 2. Provident Fund

You will participate in the company provident fund scheme as applicable to your category of employees.

#### 3. Salary

Your commencing salary will be as per annexure A, attached to and forming part of this appointment letter. This is subject to your clearing the initial training. Your salary will be reviewed periodically as per the company policy. Your increments are discretionary and will be subject to, and on the basis of, effective performance and results.

#### 4. Leave

You will be covered by leave, holidays and the working hours policy as applicable to your category of employees.

#### 5. Other Work

Your position is a whole-time employment with the company, and you shall devote yourself exclusively to the business of the company. You will not take up any other work for remuneration (part-time or otherwise) or work in advisory capacity or be interested directly or indirectly (except as a shareholder or debenture holder) in any other trade or business, during the employment with the company without Sha Ra permission in writing from the organization.

Dept. of Economics You will be liable to transfer in such capacity as the company may, from time to time, determine, to AUTONOMOUS) Ethiraj College For Women any other location, department, establishment, factory or branch of the company or its affiliates HENNAI-600 008.

Chennai - 600 CO8. new assignment will govern you.

4th & 8th Floor, SKCL Triton Square, SIDCO Industrial Estate, Guindy, Chennai - 600 032

Associate Professor

## ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

# Post Graduate and Research Department of Economics

### **Placement Details**

Name

: Ragavi

Register Number

1913131018166

Department

: Post and Research Department of Economics

# Your NatWest Group job offer



Inbox



NatWest Workday 15 Jun

to me ~





Hello Ragavi,

We're delighted to offer you the job of Customer Service & Operations Analyst (Volume) - congratulations!

Your contract is available to review under 'My Tasks' in your Workday Candidate Home account. Please follow the link at the bottom of this email to take you there.

Once you've saved a copy for yourself, please sign and accept it. We'll need to do pre-employment screening checks before you can start in your new job. We run these checks to keep our customers and employees safe and as part of our commitment to our regulators.

It's really important you accept your contract so that we can begin this process.

If you have any questions about your contract, please contact your manager or recruiter.

บริเฟลสุฟศรt Group Recruitment Team

M A M.Phil.Ph D
Associate Professor://rbs.wd3.myworkdayjobs.com/RBS/userHome/
CHENNAI-600 098.

Dept. of Economics Ethiraj College For Women Chennai - 600 008.

Thanks



Date: 10.10.2022

Total.

TO

Ms. Pavithra,

Hema Chandra nagar, Minjur

Chennai.

Mob: 6379985534

Dear Ms. Pavithra,

Sub: Offer Letter of Employment in Komandoor & Co LLP, Chartered Accountants

Ref: Your Application & interview with us dated 09-10-2022.

\*\*\*\*\*\*

We are pleased to confirm that KOMANDOOR & CO LLP, Visakhapatnam would like to offer you the position of Audit Executive, at Chennai location, subject to unconditional acceptance from your end. The following are the details:

- 1. You are initially employed at the Firm's locations at Chennai.
- 2. Your employment is subject to probation period of 3 months. The confirmation of employment post probation period is based on the satisfactory performance from your end.
- 3. Your Compensation cum salary will be Rs. 15,000 per month.
- 4. The other terms and conditions of employment are set out in the employment agreement which would be shared after the offer is accepted by you.
- 5. Your Date of Joining would be 12.10.2022, any changes in the same would be intimated to you in advance.

Please sign with date the both copies of this Offer Letter, to confirm that you understand and accept the terms and conditions. Please return one signed copy of Offer letter to us as soon as possible.

Please advise us of any medical conditions, allergies, special requirements/ facilities required if any, which we should be aware of, to safe guard you and other colleagues of this office.

Yours Truly

MARUTHI

Orgitally signed by

**ASHOK** 

MARUTHLASHOK MUKKAMALA

MUKKAMALA 11 49 58 +05'30'

Partner

Komandoor & Co LLP

A.S. gayattin

Accepted Unconditionally.

Pavithra

Dr. A. S. Gayathri Associate Professor & Research Supervisor & Research Department of Commerce (Aided) thraj College for Women (Autonomous) Chennai - 600008

Address: Flat no.304, 4th floor, Botcha Square, Passport Office Building, Birla Junction, Visakhapatnam - \$30 007

E-Mail: visakhapatnam@komandoorco.com, Ph: +91 9966045901

Litedy officer Flat Nool-504, Divya Shakti Complex, 7-1-58, Dharma Karan Road, Ameerpet, Hyderabad – 500016

F-Mail: admin@komandoorco.com Web:www.komandoor.com

PAVITHRA . P

REG. No: 1913311036035

BATCH: 2019-2022

GRINCIPAL ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)



ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)
CHENNAI-600-008.

SOWMIYA .C

REGNO: 2013312083019 BATCH: 2020-2022

# BE YOURSELF, MAKE A DIFFERENCE.

Strictly Private and Confidential

Date: 05/10/2022

Name: A. Saffreen Meha Regno: 1913321033024

Saffreen Nisha Abuthahir

C11074182

948 B/1263 28th Street, B.V. Colony, Vyasarpadi

8072989074

Dear Saffreen Nisha Abuthahir,

Based on our recent discussion with you, we are pleased to extend an offer to join Accenture Solutions Pvt. Ltd. ("Company or Accenture as the case maybe") in our Advanced Technology Centers, India, as per the below terms and conditions:

Job Profile - Application Development Associate Management Level - 12 Job Family Group - Software Engineering



### Please refer to:

- Annexure I for the compensation and benefits details.
- Annexure II for documentation to be submitted by you.
- Annexure III Terms of Employment
- Annexure IV-Declaration

M.C.A., M.Phil., P.G.D.C.S., SET., Ph.D.,
M.S. W. B. Head of the Department
Assistant Professor & Head of the Department

Your employment with Accenture will be governed by the clauses mentioned in the attached 'Terms of Employment' effective from your date of joining. You are required to carefully read and understand these Terms of Employment before responding to this Offer. This Offer and your employment with Accenture is subject to successful completion of the qualifying examination from your college, as well as satisfactory completion of verification and/or background or reference checks, which may occur at any time prior to or after your effective start date.

Version 10.0 May-2022

Signed By: MAHESH VASUDEO ZURALE

Reference Id: c46bb76c-d557-4f79-9b00-4aadba2da80c\_1

Candidate's Signature

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

SOU DOS-IAIME TE

You agree and affirm that the information (personal or otherwise) shared by you at the time of registration is accurate, factually correct, and complete and no material information has been withheld by you. Accenture is providing this offer of employment basis preliminary information provided by you at the registration stage and a declaration concerning your agreement with the eligibility criteria. You understand and acknowledge that your employment with Accenture shall be subject to further verification of details and materials/ documents provided to Accenture as well as any further verification deemed necessary to finalize your candidature. You shall continue to meet the eligibility criteria up till and on the date of joining Accenture (if applicable) and agree that Accenture has the right to revoke the offer of employment, in case of failure of verification, or if you are not meeting the eligibility criteria or in case of any misrepresentation at your end.

Your onboarding date will be intimated to you over a separate e-mail by Accenture onboarding team few weeks prior to your actual onboarding date. You will receive an email from Onboarding.doc.ase@accenture.com. You are expected to confirm to the same by responding to our email and share your acceptance to join us on the stipulated date.

At Accenture, the health and well-being of our people, our clients and the community is our top priority. We are also committed to complying with all government safety protocols as we bring our people to our offices. To operate offices at full capacity, there is a growing mandate from government authorities to have all employees vaccinated against COVID-19. Considering this, we expect all our employees to be vaccinated. Therefore, you should ensure to take both doses of the COVID-19 vaccine before onboarding, unless your second dose is due post onboarding, and in that circumstance the second dose should be taken within the government prescribed timelines.

Please note that compliance with these provisions is a condition precedent for the offer or your continued employment with the Company.

Fundamental Skill Primers Learning Module: As you are aware that as part of providing our new joiners a unique learning experience, Accenture proposes an online learning module - Fundamental Skill Primers. This document further enhances and details of the learning opportunities and terms of training / assessments that were previously mentioned in your Letter of Intent.

- The learning module of this program is typically made available to you to give you a reasonable time to learn at your pace and comfort.
- After completing the Fundamental Skill Primer Learning, you will need to go through the Fundamental Skill Primer assessment.

Upon joining the Company further Stream training program(s) will be conducted for a specific duration on the specific skill set assigned to you. Periodic assessments will be conducted throughout this training program which you are expected to clear. Each of such assessments including Primer assessment will add towards your final score. A min. of 60% will need to be scored for successful clearance. If you are unable to score 60% in the first attempt, you will have up to two additional attempts and will be required to score minimum 60% marks to clear the stream learning assessments.

Your employment with Accenture is subject to your successful completion of the Stream training program and assessments as mentioned above. If you are unable to clear the Stream training assessments. Company shall be terminated as per Clause 10 outlined in the Terms of Employment.

By completing 100% of Fundamental Skill Primer online modules before the Fundamental Skill primer assessment and scoring 75% or above in the Fundamental Skill Primer assessment, a potential new joiner will be eligible for a learning Incentive of INR 10,000. 2

Version 10.0 May-2022

Candidate's Signature



After acceptance of the offer of employment or any time during the course of your employment with the Company you may be required to undergo drug/alcohol/substance test based on the project you are deployed. This offer and your employment with Accenture are contingent upon you completing tests as per the requirements of the Company and in the instance of failing these tests namely the drug/alcohol/substance test, Accenture may, in its sole discretion, elect to terminate or suspend your employment immediately.

In the event a government body/Authority exercising its jurisdiction and statutory power/Authority seeks information pertaining to any aspect of your employment, the Company shall provide such information to the government body/Authority without any notification to you. The foregoing shall be applicable to information pertaining to your employment being shared in pursuance of statutory requirements/compliance. You may belong to this category and your details will be disclosed to these authorities.

To indicate your acceptance of this Offer and Terms of Employment with Accenture, please confirm your acceptance/rejection by logging on to Accenture Recruitment Portal (https://india.jobs.accenture.com/default.aspx) using your unique reference number, candidate identification (CID) and mobile number within 14 days (fourteen days) from the date of this letter, post which the link will be disabled for you. If we do not receive your response before the expiration of 14 days (fourteen days) from the date of this letter, the terms of this Offer of employment will be deemed to have been rejected by you, unless otherwise communicated to you by the Company in writing. Further, at the time of joining you are required to provide all documentation identified in Annexure II along with the signed copy of this Offer letter and Terms of Employment.

After accepting this Offer, we encourage you visit Countdown to the Company-

(http://careers.accenture.com/Microsites/countdown/Pages/welcome-india.aspx). This online, interactive welcome site will help you successfully navigate the first days, weeks and months of your career at Accenture. It will also provide an interesting overview of Company history-as well as tips on how to develop yourself (and your career) in the future.

In case you have a query, please raise them on https://indiacampus.accenture.com/myzone/accenture/auth/login

We look forward to hearing from you regarding your decision to join the Company. I wish you a successful career ahead of you and look forward to your joining us.

Yours sincerely,

Mahesh Vasudeo Zurale Senior Managing Director Lead, Advanced Technology Centers, India

Version 10.0 May-2022

M.C.A., M.Phil., P.G.D.C.S., SET., Ph.D.,
M.C.A., M.Professor & Head of the Department
Department of BCA
Department of BCA
Department of BCA

ACKNOWLEDGED AND AGREED

S. Musepowria -

Saffreen Nisha Abuthahir

Candidate's Signature \_

PRINCIPAL
ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)
CHENNAI-600 908.

#### ANNEXURE I

### COMPENSATION & BENEFITS

Annual Total Cash compensation structure as per the Company guidelines is:

otal Cash Compensation Elements	Annual (INR)
A) Annual Fixed Compensation	3,00,000/-
B) Local Variable Bonus (LVB) earning potential (at maximum 8.5%)	25,500/-
Maximum Annual Total earning potential(A+B)	3,25,500/-
C)# Additional Notional Benefits  Gratuity for each year of service (indicative and assumed value calculated at an approximation of 4.81% of annual basic)	INR 5,000/-
Notional Insurance Premium paid by Company	INR 11,300/-
Annual Total Earning Potential + Additional Notional Benefits (A+B+C)	INR 341800/-
(D)##Additional Discretionary Reimbursements	INR 12,000/- (capped at INR 1,000/- permonth)
Annual Internet reimbursement	·
(E)Optional opportunity to participate in the Employee Share Purchase Plan  Employee Share Purchase plan – to purchase Accenture plc	INR 4,500/- [discount opportunity with a optional investment of 10% of gross pay an no change in share price]
Class A ordinary shares at 15% discount on the fair market value	100

## (A) Annual Fixed Compensation

Your annual fixed compensation is INR 3,00,000. This includes allowances structured in accordance with the Company compensation guidelines and applicable statutory norms. Please note the annual fixed compensation includes employer's contribution to Provident Fund, as applicable.

(B) Local Variable Bonus (LVB)

As part of your annual total cash compensation, you will be eligible to participate in the FY22 Local Variable Bonus program (LVB). Your indicative pay-out can range from 0% to 8.5% of the prorated fixed pay in the Fiscal year, subject to the overall terms and conditions of the LVB, including but not limited to your individual performance achievements and the Company's performance. In addition to these two components, your LVB is also linked to your Individual Utilization. The Company may, at any time and in its sole and absolute discretion,

Candidate's Signature \_\_

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS) CHENNAI-600 008

Version 10.0 May-2022

amend, suspend, withdraw vary and/or modify any of the terms and conditions of the LVB program guidelines The LVB will be paid out subject to you being on the roles of the Company on the date of disbursement of these pay outs and will be prorated based on your tenure in Accenture India and considering the period of leave without pay during the said fiscal year.

## Note: For International Worker Only\*

As per Indian Provident Fund (PF) regulations, membership to the Provident Fund is mandatory for all International Workers. Exemptions if any, shall be as per the existing law. Please note that since your cost to the Company (CTC) includes employee's as well as employer's contribution to Provident Fund, appropriate adjustment in your monthly salary will be made for Provident Fund contributions as per applicable laws/regulations in existence (or amendments from time to time). Withdrawal (if any) from Provident Fund is regulated by the government of India and is subject to government approvals and prevailing laws (amended from time to time). Any person desirous of such withdrawal need to comply with applicable law and procedures laid down by the authorities.

# Benefits applicable for current Company financial year:

In addition to your annual total cash compensation, you will be eligible for following benefits, which will be governed by Company policy:

Insurance policy	Coverage for	Coverage amount	Premium paid by
Medical	Self, Spouse/partner (if you identify yourself as lesbian, gay, bisexual and transgender) & 2 Dependent children	INR 3,00,000/- per annum	Company 5
	Self	Up to 3 times of annual fixed compensation	Company
Personal Accident Life	Self	Equivalent to one time of your annual fixed compensation with minimum cover of INR 5,00,000/-	Company
Future Service Liability	Self	Up to INR 20,00,000/-	Company
Employee Deposit Linked Insurance (EDLI)	Self	INR 7,05,000/- (If you contribute towards Employee Provident Fund)	Company

#### 1.Medical:

- Medical:

  a) Medical Insurance for self, spouse and 2 dependent children up to INR 3.00.000 per althour This plans allows for coverage of preexisting ailments. This is as per current arrangement with our Insurer and is subject to review from time to time.
- b) You have the option of availing Accenture negotiated rates to cover your parents, parents-in-law and siblings up to INR 10,00,000 & any additional child up to INR 5,00,000 under a separate Insurance plan. You also can avail optional Top-Up and/or Critical Illness Policy for yourself and your dependents (spouse and 2 children) up to INR 10,00,000. The entire premium for this will have to be borne by you. These plans allow for coverage of pre-existing ailments. This is as per current arrangement with our Insurer and is subject to

Candidate's Signature Version 10.0 May-2022 (AUTONOMOUS)

CHENNAL-600 008

review from time to time.

- c) For Permissible claims under the Medical Insurance plans detailed above, you will be required to contribute a defined percentage of each claim, as under:
- 10% of such claims for self, spouse and 2 dependent children
- 20% of such claims for parents, parent's in-law, siblings, and additional children under the separate Insurance plan.
- 2. Personal Accident coverage for self, up to three times your annual fixed compensation.
- a) You have the option of availing Supplemental Accident cover at Accenture negotiated rates for yourself and/or your spouse. The entire premium for this will have to be borne by you.
  - 3.Life Insurance coverage equivalent to one time of your annual fixed compensation with minimum cover of INR 5,00,000.
- a) You have the option of availing Supplemental Life cover at Accenture negotiated rates for yourself and/or your spouse. The entire premium for this will have to be borne by you.
- 4. #(C) Gratuity amount shown above is an indicative approximation of your annual eligibility, and the final payout of any gratuity amount will be determined in accordance with the applicable provisions of the Payment of Gratuity Act, 1972 (as may be amended from time to time), payable as per the Company policy on your exit.
- #(C) Notional Insurance Premium is an approximation based on individual factors which may include age, level and fixed pay depending on the insurance. Please note that there could hence be a slight difference in the actual premium amount borne by Accenture for your insurance coverage. The premium amount is directly paid by Accenture to the Insurance companies tied up with and will not be paid to you individually. Applicable only for current FY and can be withdrawn at anytime at company's discretion.
- ##(D) Reimbursements would be approved as per the policies' terms & conditions. The reimbursement amounts are subject to company policy and discretion and maybe updated/reviewed/withdrawn at any time basis company discretion.
- 5. You will also be eligible for the Employee Stock Purchase Plan, which will provide a 15% Discounted Rate on ACN Stock traded on NYSE.
- a) Employee Stock Purchase Plan (ESPP): The Employee Share Purchase Plan gives the employee an opportunity to purchase Class A common shares in Accenture Limited at a discount through payroll contributions. By participating in this plan, an employee can develop his / her ownership in Accenture and increase his/ her stake in Accenture's success.
- 6.Accenture provides you with access to the Employee Assistance Program (EAP) at no cost. EAP helps you and your immediate family members deal with work-life stressors, family issues, financial concerns, relationship problems, and even drug or legal concerns. The EAP services cover up to 5 in-person visits, short-term counseling, confidential access to assessments, referrals and follow-up service

In addition to the above, you will also be eligible for the following benefits:

- One time relocation allowance subject to a maximum of INR 2500.00/- on submission of actual supporting as per policy.
- Transport facility, as per Company guidelines, can be availed at no cost.

Details pertaining to relocation allowance will be provided to you at the time of joining the Company. In the unlikely event you choose to leave the Company, or your services are terminated, before the completion of 1 year of employment with the Company, the relocation assistance will be construed as debt due and payable by you and should be repaid on termination of your employment. Any dues payable by you on termination will be recovered from your final settlement to the extent possible. The Company may, at any time and in its sole and absolute discretion, amend, suspend, vary and modify any of the terms and conditions ETHIRAJ COLLEGE FOR WOMEN of the above benefits & guidelines.

(AUTONOMOUS) From the date of your joining, the compensation and benefits mantioned in this annexure will be applicable to you until any Assistant Professor & Head of the Department further communication from the Company.

Version 10.0 May-2022

for Women

Candidate's Signature

#### **GST Clause:**

Following the implementation to the GST regulations with effect from July 1st 2017, please note the treatment to any continuing obligations that you have, pursuant to any signing/joining/relocation/retention bonus as per the terms of your employment, will be as under:

Any signing, joining, relocation or retention bonus received by you will be paid along with salary of the relevant or succeeding pay month. This amount is recoverable as per your employment terms, if your service commitment with Accenture change. Any such recovery or adjustment shall be made from your salary pertaining to the service month before your last working day in the Company. Any shortfalls will be adjusted against any further amounts due and payable to you.

#### **General Tax:**

All compensation will be paid to you after deduction of tax at source, in accordance with applicable law. You will be solely liable for your personal tax liabilities, as per applicable law, both in India and abroad.

Mrs. Nr. HENLA

Dr. Mrs. Nr. HENLA

M. A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G.D. C. S., SET., Ph.D.,

M. C.A., M. Phil., P.G. C. S., SET., Ph.D.,

M. C.A., M. Phil., Ph.D., Ph.D.,

M. C.A

S. Muggowsia

PRINCIPAL

Candidate's Signature \_\_\_\_\_

### ANNEXURE II

# Mandatory documentation at the time of onboarding:

- 1.Two copies of your recent passport size photographs.
- 2.Original marksheet of all semester (PG/UG).
- 3. Original provisional degree certificate or convocation degree certificate.
- 4.Copy of X, XII and all semester mark sheets of PG & UG Degrees.
- 5.Copy of Degree/PG/Diploma (as applicable) certificates.
- 6. Passport copy, if available (if not please apply immediately).
- 7.Pan Card
- 8. Copy of Aadhaar Card- We request you to provide for meeting the UAN generation requirement and any other compliance required by governing regulating authorities like EPFO, ESIC, labour welfare fund and others.

Please note that by voluntarily sharing your Aadhaar details, you are also authorizing us to share it with third parties under contract with the company and which are bound by confidentiality provisions to meet any regulatory requirements and internal procedures of the company including but not limited to making verifications. Do note that the provision of Aadhaar details and seeding Aadhaar with UAN as well as completing KYC requirements of EPFO is necessary and if you are unable to do so this may delay submission of your PF contributions to the regulators.

Candidate's Signature \_

Version 10.0 May-2022

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS) CHENNAI-600 008

PRINCIPAL

### ANNEXURE IV - DECLARATION

I hereby represent and warrant that as of my effective start date of employment with the Company, I will have: (a) terminated my employment with any current/previous employer and any other employment or contractor relationships; and (b) satisfactorily performed and completed all my obligations which apply/applied to me vis-à-vis any current/previous employer and any other employment or contractor relationships

I hereby represent and warrant that I have not, during the course of any current/previous employment and any other employment or contractor relationships, entered into or agreed to any arrangement which may restrict, prohibit or debar or conflict or be inconsistent with my acceptance of the offer made by the Company or employment with the Company, including, but not limited to, any time-bound noncompete agreement, restrictive employment agreement or other restrictive terms.

I hereby represent and warrant that I shall not bring into Accenture premises (or use in any manner) any third party documents (regardless of media) or materials (including but not limited to trade secrets) with myself to Accenture, including any such documents or materials from my previous employer. To the extent I feel that my employment at Accenture would require me to bring any third party documents or materials to Accenture I shall not bring any such documents or materials unless I have taken all permissions/approvals from the third parties before accepting the offer from Accenture. I further represent and warrant that I have not and will not inappropriately disclose or misuse any confidential information obtained from and/or in connection with any current/previous employer and any other employment or contractor relationships. I agree and acknowledge that a breach of this provision shall entitle Accenture to terminate my services with immediate effect.

ACKNOWLEDGED AND AGREED:	M. HENLA M. HENLA SET., Ph.D., oc. SET., ph.D., on partment
Saffreen Nisha Abuthahir	Dr. Mrs. M. HENT. A. Ph.D.,  Dr. Mrs. M. HENT. A. Ph.D.,  M. Phil. P. G.D.C.S., SET., Ph.D.,  M. C. A., M. Phil. P. G.D.C.S., SET., Ph.D.,  M. C.
Date:	Elpha

Disclaimer

"This document and any attachments to it (in part or in whole the "Communication") are confidential, may constitute inside information and are for the use only of the addressee. The Communication is the property of Accenture and its affiliates and may contain copyright material or intellectual property of Accenture and/or any of its related entities or of third parties. If you are not the intended recipient of the Communication or have received the Communication in error, please notify the sender or Accenture immediately, return the Communication (in entirety) and delete the Communication (in entirety and copies included) from your records and systems. Unauthorized use, disclosure or copying of this Communication or any part thereof is strictly prohibited and may be unlawful. Any views expressed in the Communication are those of the individual sender only, unless expressly stated to be those of Accenture and its affiliates. Accenture does not guarantee the integrity of the Communication, or that it is free from errors, viruses or interference."

Version 10.0 May-2022

Candidate's Signature

(AUTONOMOUS)



Name: Schahen Sidhara Reg No: 1913321033027

Date: 09/09/2022

Shahin sidhara Saabi

Chennai, India

Dear Shahin sidhara,

# Subject: Offer of Employment cum Appointment order at NielsenIQ (India) Private Limited

We are very pleased to offer you employment at NielsenIQ (India) Private Limited We are the world's leading information and measurement company and are looked upon for providing customized and tailor made apt solutions to our clients in the Market Research space. We congratulate you on your decision to join this dynamic and motivated band of professionals and welcome you to the NielsenIQ family!

You would be joining the company as **Data Processing Analyst** and in this role you will be based at **Chennai, India.** 

However, you will appreciate that the company reserves the right to change your job title, job responsibilities, reporting relationship or the location of posting at any time.

The terms and conditions of the appointment are set forth below:

Position - Data Processing Analyst

Global Job Band - 09

<u>Salary & Perquisites</u> - Your annual Total Base Salary (TBS) is INR 346,415.00 which will be payable monthly on a pro-rata basis. Details of your annual salary and perks (Hypothetical CTC) are shown in the attached Annexure-II. Your hypothetical CTC is INR 360,000.00. An annual performance review will be conducted to assess your performance and to provide the basis for salary review.

**<u>Leave Entitlement</u>** - You will be entitled to the following types of leaves:

- 24 days Privilege Leave (on confirmation, six months from the date of joining) as per company's policy;
- 10 days of Casual Leave (prorated from the date of joining, as leave is calculated as per Financial year) which cannot be carried forward or converted into cash;
- 8 days of Sick Leave which may be accumulated up to a maximum of 30 days but cannot be converted into cash.

<u>Provident Fund (EPF) and Statutory Benefits</u> - NielsenIQ contributes towards EPF and you hereby consent to such contribution, including your participation towards such EFP. In keeping with applicable law, you will be entitled to benefits such as under the Employee State Insurance Act, 1948 and the Payment of Gratuity Act, 1972, as is applicable to you.

<u>Income Tax</u> - You will be responsible and liable for filing and payment of your taxes on income in all applicable jurisdictions

<u>Probation</u> - (i) You shall be on probation for six months from the date you join your employment. However, this probationary period may be extended at our sole discretion by six months or more lin

PRINCIPAL
ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)
CHENNAI-600 008.

M.C. H., Professor & Head of the Department

Department of BCA

Department of BCA



Some examples of personal information as detailed under Rule 3 of the Information Technology(Reasonable security practices and procedures and sensitive personal data and information) Rules, 2011 ("IT Rules"), would be (i) financial information such as bank account or other payment instrument details; and(ii) medical records. This may be collected used or disclosed for purposes including but not limited to administering your employment relationship, processing your pay, conducting background checks and generally discharging all human resource management activities.

Please note that NielsenIQ will only collect personal information for the purposes mentioned above. The personal information so collected by NielsenIQ is solely utilized for the specific purpose of maintaining a repository of employee information in order to comply with statutory or regulatory requirements prescribed by applicable law or for internal requirements as mentioned above.

NielsenIQ represents that except for the purposes mentioned herein or if required under law, NielsenIQ will not disclose to any third party or otherwise use in any manner the personal information, without your prior consent. You provide your unequivocal consent to NielsenIQ using your personal information in the manner specified above.

Assignment Guide/Right to Amend – Conditions and circumstances not covered in this letter will be in accordance with established Company policy. The Company reserves the right to revise or amend the provisions outlined in this agreement as circumstances necessitate. This agreement sets forth the entire understanding and agreement of the parties and supersedes any and all oral or written agreements and understandings between the parties as to the subject matter of this agreement. Except as otherwise provided herein, this agreement may be changed only in writing and with the signatures of all parties.

<u>Governing Law and Jurisdiction</u> – This employment cum appointment order shall be governed by and construed in accordance with the laws of India. The courts at Mumbai/New Delhi shall have exclusive jurisdiction on the matters arising from or herein, without regard to the principles of conflicts of laws.

Notices – Any notice or other communication to be given by one party to the other pursuant to the employment cum appointment order shall be made in writing and signed by or on behalf of the party giving it. It shall be served by letter or facsimile transmission or email and shall be deemed to be duly given or made when delivered (in the case of personal delivery), at the time of transmission (in the case of facsimile transmission or email, provided that the sender has received a receipt indicating proper transmission) and a hard copy of such notice or communication is forthwith sent by prepaid post to the relevant address of such party) or 5 (five) days after being dispatched in the post, postage prepaid, by registered mail to such party at the address set out above in case of the employee or the NielsenIQ office as applicable depending on your location of employment.

Should you agree to the terms set out in this letter, please kindly sign and return the duplicate copy of this letter together with the "Employee Confidentiality, Proprietary Rights and Conflicts Agreement" to us.

We are all looking forward to working with you in your role with NielsenIQ. We think the future

Department of BCA

holds great things, and we look forward to you sharing in our success.

Yours faithfully

ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)
CHENNAI-699 088.



For and on behalf of NielsenIQ (India) Private Limited



**Anand Pandya** 

**Executive Director, Human Resources** 

### Acceptance of Offer & Company Code of Conduct

I, hereby accept the above employment terms and conditions to the position of Data Processing Analyst with NielsenIQ (India) Private Limited and my Date of Joining would be 10/03/2022.

Signature Shahin sidhara Saabi

Date: 9/9/2022

Shahin sidhara Saabi

\*\* Please sign the duplicate copy of this letter as an acceptance of the above terms and conditions and return the same to us.

Note: Information in this document is meant to reaffirm your decision to join NielsenIQ and not meant for external circulation

M.C.A., M.Phil., P.G.D.C.S., SET., Ph.D.,
M.C.A., M.Phil., P.G.D.C.S., SET., Ph.D.,
Assistant Professor & Head of the Department
Department of BCA

S. Muggowsii

ETHIRAJ COLLEGE FOR WOMEN

(AUTONOMOUS)

CHENNAL-600 008.

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No: 3A, Sector 126, NOIDA 201 304, UP, India.

T+91 120 6125000 F+91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcltech.com

www.hcl.com

#### **OFFER & APPOINTMENT LETTER**

Offer Release Date: October 2, 2022

Name: R. Vinisha

Reg No: 1913321033036

Vinisha R A3 Raj Praba Flats, 11/5 Basha Street, Choolaimedu Chennai-600094 Chennai, Tamil Nadu

Dear Vinisha R,

Congratulations! With reference to your application and subsequent interview with us for a career in our organization, we are pleased to inform you that you have been selected for employment in HCL Technologies Ltd. ( herein referred as "HCL" or "Company") we are pleased to inform you that you have been selected for employment in our organization as Software Engineer.

In the coming year, keep aspiring for change and be known for your thoughts and your work; be the catalyst that this fast changing world needs; keep sharpening your skills and investing in yourself; and last but not the least - keep your work and life in perfect balance, because that is the prerequisite for success.

We take this opportunity to thank & appreciate your decision to join HCL. You are requested to join us on or before October 7, 2022.

You will be on probation for a period of 6 months from the date of your joining. Your compensation would be as outlined in a separate document (Annexure I) "Salary Structure". The general terms and conditions governing your employment are outlined in Annexure III.

On the date of joining, you would be required to furnish photocopies of the original decuments and other listed information in Annexure IV. Please note that the submission of all the documents is mandatory to facilitate joining, background verification / validation and appointment process at HCL. Annexure II provides details on the various compensation components and selected benefits that we offer you as a part of the HCL family.

This is a system generated (offer and appointment letter) document. Agreeing to the terms and conditions in the workflow of iTap ( Company's web based application) is as good as signing of physical contract form on mutual agreement between you and the Company. It has legal binding as per the law if mutual trust is breached. You are requested to accept the offer within 07 days and mail the confirmation of acceptance to recruiters email id- mprijesh.kumar@hcl.com , failing which the offer will stand null and void.

This offer will be valid subject to successful clearance of your pre-employment background verification check conducted by HCL. Your written consent and requisite copies of documents is necessary to complete the pre-employment check. You are requested to complete the submission of requisite documents for pre-employment background check within two business days from the

SIGNATURE OF EMPLOYED

M.C.A., M.Phil., P.G.D.C.S., SET., Ph.D.,

PRINCIPAL

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

CHENNAI-600 008

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No : 3A, Sector 126, NOIDA 201 304, UP, India.

T +91 120 6125000 F +91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcltech.com

www.hcl.com

date of acceptance of our offer of employment. Your cooperation is solicited in this regard to enable us complete the necessary pre-employment check on time and enable you on-board us.

Any change in the date of joining needs to be communicated to the concerned recruiter at least one week in advance.

Looking ahead, we see exciting times – we look up to you to provide impetus in accomplishing our mutual endeavor of being the best in the business of IT Services. Welcome to our Organization! We look forward to a mutually fruitful association.

For HCL Technologies Ltd.,

**Amrita Das** 

Senior Vice President Head-Global Rewards

**ANNEXURE II** 

#### EXPLANATION OF COMPENSATION STRUCTURE AND EMPLOYEE BENEFITS

To facilitate an easy understanding of your compensation structure (Cost to Company, CTC), the various components have been categorized under the following broad heads:

- Basic Salary
- Monthly Allowances
- Variable Pay
- Retirals & Insurances Benefit

The details for each component falling under these heads are explained as following:

#### **BASIC SALARY**

The Basic Salary is standard across organization and brought to a certain value of the CTC. Basic salary has an impact on various other components such as the PF contribution, medical insurance cover, Gratuity, HRA etc. and hence has to be balanced so as not to substantially reduce the employee's take home salary.

MONTHLY ALLOWANCES

Dr. Mrs. M. HENTLA

Dr. Mrs. M. HENTLA

M.C.A., M. Phil., P.G.D.C.S., SET., Ph.D.,

Department

Depart

HCLTech

PRINCIPAL
ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)
CHENNAL-600 008

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No: 3A, Sector 126, NOIDA 201 304, UP, India.

T +91 120 6125000 F +91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcltech.com

www.hci.com

 House Rent Allowance (HRA): The HRA is payable maximum Up to 100% of the Basic Salary and paid monthly. This includes the Company Leased Accommodation value. For those who are not staying in a rented accommodation, can declare the same in the system post joining and this amount would be paid as taxable component.

- Holiday Allowance: Holiday Allowance is payable maximum up to INR 50,000 spread over 12 months.
- Advance Statutory Bonus: Applicable where monthly gross does not exceed INR 21,000 (excluding variable component) as per the Payment of Bonus Act.
- Food Wallet: Food Wallet is a voluntary benefit and is applicable for payments related to
  food and non- alcoholic beverages only. Once enrolled, the benefit should be availed within
  HCL Cafeterias or food joints outside HCL campus which serves only food and non-alcoholic
  beverages. This Food Wallet cannot be used in any other outlet other than designated food
  outlet.
- Compensatory Allowance: Compensatory Allowance is a buffer component that adjusts the amount of CTC against all other fixed components.

#### VARIABLE PAY

The scope of "Variable Pay" in your compensation structure will be governed based on your "employee group" in HCL.

**Performance Bonus (PB)**: Performance Bonus (PB) is payable in accordance with the Company's Bonus Policy (sales / delivery / functional support) as applicable at that time. The quantum of payout will be subject to the current year's Bonus Policy and will be calculated based on your individual contributions against your Key Performance Parameters (KPP) as well as the company's performance.

PB is payable at the end of the performance review cycle. To be eligible for the bonus pay-out, you need to be active on the rolls of the company at the time of reward distribution as per Performance review and Reward cycle.

**Engagement Performance Bonus (EPB):** Engagement Performance Bonus is a variable component payable on a monthly basis. Pay-out against this component will be governed by the EPB policy (as amended from time to time) that is applicable to your employee group.

#### **RETIRALS & INSURANCES BENEFIT**

You and your dependants will be covered under Social Security as per the law and Insurance Benefits policy offered by the company. The amount mentioned under 'Insurance and Medical

ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)
CHENNAI-600 008.

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No : 3A, Sector 126, NOIDA 201 304, UP, India.

T+91 120 6125000 F+91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcitech.com

www.hcl.com

Benefits' in your compensation structure is applicable towards various insurances (Medical Insurance, Term Life Insurance, Personal Accident Insurance).

Medical Insurance: Some of the salient features of the Group Health Medical Insurance policy are as follows

The policy covers Hospitalization expenses and Maternity expenses.

By default the employees (who are not covered under the ESI Act, 1948] will be mandatorily covered under the benefit. The benefit will also be available to cover Spouse, dependent children, dependent parents/in-laws, dependent brothers who are unemployed but below the age of 25 and sisters (unmarried & unemployed), additionally, by declaring them as dependants and on confirming that they are NOT covered under any other employer-sponsored medical scheme (e.g., Central Government Health Scheme) and that they are wholly or substantially dependent on you for their medical needs.

The premium payable depends on the dependants declared.

- The hospitalization coverage limit will be same as defined in compensation structure.
- Company reserves the right to amend the benefit plan and shall keep all employees informed/updated.
- You may refer 'Medical Insurance policy' for further details.
- Coverage under ESI: The employee will be covered under Employee State Insurance Scheme in accordance with the applicable norms and amendments made during time to time or any further amendment which may come into force during the employment tenure under **Employees' State Insurance Act, 1948.**

Employees covered under ESI would not be covered by default under HCL's medical insurance benefit. Option to enroll under medical insurance is available as well; however, in such a case, the additional cost of annual medical premium has to be borne by the employee as per terms and conditions elucidated under Medical Insurance policy.

\*The employee & employer contribution will be payable as per current prescribed rates under ESI Rules.

Employer's contribution to Provident Fund: As per statutory requirements, an employee has to contribute 12% of the basic salary towards Provident Fund (PF). HCL contributes matching amount to PF. Out of employer's contribution, 8.33% of monthly basic or INR. 1,250/- whichever is lower is remitted to PF authorities towards Employees' Pension Scheme (EPS). All employees are thereby eligible to draw pension after superannuation, except those who had opted out of EPS as per Form-11 declaration.

\*The percentage and amount is in compliance with the current PF Act.

Gratuity: As per statutory requirements, it is employer's statutory liability to pay 15 days Basic salary (15/26 of a monthly Basic) for every completed year of service to each of his employees on their exit, for any reason after five years of continuous service, subject to maximum limit of INR 20.00 lakhs.

> A.Phil., P.G.D.C.S., SET., PhologyATURE OF EMPLOYEE: & Head of the Departme

**HCLTech** 

ETHIRAJ COLLEGE FOR WOMEN

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No: 3A, Sector 126, NOIDA 201 304, UP, India.

T+91 120 6125000 F+91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcltech.com

www.hcl.com

- Term Life Insurance (including EDLI): At HCL, you will be covered under the Term-life
  Insurance which provides safety net to family in case of death of the employee due to any
  reasons. The applicable amount is mentioned in your offer letter.
- **Disability Insurance:** You are also covered against any permanent or partial disability that may arise due to an accident. The amount payable by Insurer for a disability shall depend on nature of the disability. The amount mentioned in your offer letter is the maximum amount paid by Insurer as per the nature of a disability. You may refer 'Personal Accident Insurance' policy for further details.

#### **ANNEXURE III**

#### Welcome aboard...

It is often said that an organization can grow only if it empowers its employees to grow! At HCL, we consciously realize this fact and have developed a five-fold path for individual enlightenment that not only covers basic monetary benefits for HCLites, but also takes care of their professional growth by providing empowerment, knowledge, recognition, transformation and support.

Following are the terms and conditions that refer to our offer of employment to you, this is to be read in conjunction with the offer letter as attached.

#### GENERAL TERMS AND CONDITIONS OF EMPLOYMENT

#### 1. Location

Your joining location will be Chennai.

#### 2. Medical Check up

Your employment may be subject to you being declared medically fit by a registered medical practitioner. Company shall request for the same as and when it is required, as per the Company Policies/ client requirement. The fitness testing (and accompanying results) will not lead to any subjective, discriminatory or unethical actions.

#### 3. Increments and promotions

Your growth in terms of role, compensation etc. in the company will solely be based on your performance. Unless notified in writing, you will be deemed as "confirmed" on completion of your probation period i.e. 6 months from date of joining. Subsequently, your annual performance

SET. SIGNATURE OF EMPLOYEE:

PRINCIPAL

ETHIRAJ COLLEGE FOR WOMEN (AUTÓNOMOUS)

CHENNAI-600 008.

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No: 3A, Sector 126, NOIDA 201 304, UP, India.

T+91 120 6125000 F+91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcitech.com

www.hcl.com

appraisal and compensation review will be aligned and effected from the first day of the subsequent quarter thereafter.

#### 4. Notice Period/ Separation

Your employment with the Company can also be terminated either by the Company or by you by giving the other party **three months** advance notice. If the Company terminates the employment and decides to relieve you before the completion of the notice period, the "Basic" component of the salary for the balance notice period would be paid to you. If at your request, the Company agrees to relieve you before serving the full notice period, you will be liable to pay the Company the "Basic" component of the salary for the balance notice period. However, please note that accepting any such early relieving request would be entirely at the discretion of the Company. Further, the aforesaid requirement of 90 days' notice may be extended, if mutually agreed by you and the Company.

On termination of your employment for any reason, you shall comply with the Company's termination procedures, sign all documents and return all Company property. The Company will not be bound to pay the dues, if any, till you have completed all the separation procedures.

#### 5. Agreements

You may be required to sign necessary agreements with the Company or any other client as required and complete various formalities as per the agreements at the time of joining and during the tenure with the company.

You may also be required to sign other Agreements with the Company, as the Company may decide from time to time, in order to secure the interests of the Company as also to ensure your performance and adherence to all terms, conditions, rules and regulations of the Company.

#### 6. Employment of Relatives

At the time of joining, you must declare your family members / relatives working in a direct or indirect supervisory / subordinate relationship or as third party resources in the same work unit (Respective L3 Organization Unit Level). This is required to avoid any conflict of interest. During your employment with the Company, if any of your direct relatives are offered by HCL or any of its subsidiary, group, affiliate companies, you would be required to voluntarily declare the same as and when an offer of employment is made to them. Direct relatives herein include parents, spouse, brother/s, sister/s and children of the employee.

#### 7. Background and Reference Check

• The company will undertake the background verification / validation process of employees in terms of education, previous employment(s), criminal verification, database and web searches, address verification, claims made against achievements in the resumes/CVs of the employees etc. with the help of a third party as and when required. You would be required to submit photocopies of documents detailed in Annexure IV to facilitate the joining and background verification process.

M. HEND.

M. HEND.

M. Ph.D.,

M. Phil., P.G.D.C.S., SET SIGNAPPURE OF EMPLOYEE:

M. Phil., P.G.D.C.S., SET SIGNAPPURE OF EMPLOYEE:

M. Phil., P.G.D.C.S., SET SIGNAPPURE OF EMPLOYEE:

M. Professor & Hand of the Department of the

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No: 3A, Sector 126, NOIDA 201 304, UP, India.

T+91 120 6125000 F+91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcltech.com

www.hcl.com

- The company may also undertake reference check through at least two professional references submitted during the process of selection.
- In case the Prospective Employees fails to submit any document required for conducting background verification, they will not be considered for hiring. If the Prospective Employees fails the background verification, appropriate actions including withdrawal of offer of employment will be taken basis the recommendations given by the background verification team & in line with HCL policies.

#### 8. Working Hours

You will be governed by the normal working hours as existing in the company. You may be required to work in shifts and/or in extended working hours, as permitted by law, if required as per business needs. The same are subject to change from time to time.

#### 9. Mobility

The Company may require you to perform duties and undertake assignments for the Company in any part of India or abroad, whether at the Company's premises or that of its customers/clients. You are also liable to be transferred to any office or branch of the Company anywhere in India or abroad. During deputation to any customer/client's premises you shall abide by the terms and conditions pertaining to such premises.

#### 10. Deputation/ Transfer

Company may also depute you to work with any of the Group Companies or transfer your services to any Group Company. On such transfer of your employment, the present terms and conditions will cease and the employment will be governed by the terms of employment of the Company you are transferred to. You shall however be entitled to continuity of service.

#### 11. Retirement

You will retire from service on attaining superannuation at the age of 58 years.

Ethira

#### 12. Other benefits

You shall be eligible for other benefits related to leaves, perquisites etc. in accordance with the prevailing terms of employment in the Company. Notwithstanding the above, the Company reserves the right to change the above-mentioned benefits as and when it deems necessary and you will be notified accordingly.

#### 13. Correctness of the Details Furnished

You have been appointed on the presumption that the particulars furnished in your application and resume are correct. In the event the said particulars are found to be incorrect or that you have concluded or withheld some other relevant facts, your appointment with the Company shall stand terminated/cancelled without any notice.

14. Data Protection:

M.C.A., M.Phil., P.G.D.C.S., SETS, C.NATURE OF EMPLOYEE:

M.C.A., M.Phil., P.G.D.C.S., SETS, C.NATURE OF EMPLOYEE:

Seignant Professor & Ilead of the Department

Seignant Professor & Ilead of RCA

ETHIRAJ COLLEGE FOR WOMEN -

(AUTONOMOUS) CHENNAI-600 908

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No : 3A, Sector 126, NOIDA 201 304, UP, India.

T+91 120 6125000 F+91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcitech.com

www.hcl.com

- a. The Employee consents to the holding & processing of personal data provided to the Employer for all purposes of the administration and management of his/her employment and/or the Company's business.
- b. The Employee hereby agrees to his/her personal data being collected & the same being transferred, stored and processed by the Company in India and any other countries where the Company, its Group Company and Company Clients have offices, in accordance with the applicable laws.
- c. The Employee also agrees that the Company may make such data available to its advisors, other agencies, such as pension providers, medical, insurance providers, payroll administrators, background verification agencies and various regulatory authorities.
- d. During employment, the employee will have the right to amend/modify/alter his/her personal information. The employer will exercise all reasonable diligence for safeguarding personal information, as have been disclosed by the employee. It is clarified that the said obligation will not be applicable in case of legally compelled disclosures.
- e. The Employee further acknowledges and agrees that the Employer may, in the course of business, be required to disclose personal data relating to him/her, after the end of his/her employment to any group/statutory bodies/authorities as required under applicable law/requirements. However, any personal data, which is no longer required, will be deleted without undue delay.

#### 15. Other Rules and Regulations of the Company

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of HCL as applicable to you and the changes therein from time to time.

Further, during the period of your employment with HCL, you will be required to inter alia comply with the Company's Code of Business Ethics & Conduct, Anti Bribery & Anti Corruption, Business Gift and Entertainment Policy and failure to do so shall entitle HCL to take appropriate disciplinary action which may lead & include upto termination of your employment with HCL.

You agree not to undertake employment whether full time or part time, as the Director/Partner/member/employee of any other organization or entity engaged in any form of business activity without the consent of HCL. The consent may be given subject to any terms and conditions that the company may think fit and may be withdrawn at the discretion of the company.

#### Annexure IV

LIST OF DOCUMENTS/INFORMATION TO BE SUBMITTED ONLINE TO FACILITATE PRE-EMPLOYMENT BGV (BACKGROUND VERIFICATION / VALIDATION) AND APPOINTMENT PROCESS IN HCL				
S.No.	o. Particulars (To be submitted to the Recruiter/Online of the BGV link)			
	Highest Qualification - Degree Certificate, All Years Mark sneets, Provisional Degree Certificate regards			
1 1	for sources completed in the last 6 months from the current date			
	Permanent/Current Address Proof – Passport, Ration Card, Voter ID, Driving License, , Rental			
2	agreement or Lease agreement etc.			

PRINCIPAL

FTHIRAJ COLLEGE FOR WOMEN

(AUTONOMOUS) CHENNAI-600 008

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No : 3A, Sector 126, NOIDA 201 304, UP, India.

T +91 120 6125000 F +91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcltech.com www.hcl.com

1	Previous Employer - Relieving and Experience Letter, latest salary slips & offer letter with Employee ID
1 3	
4	Number  A duly filled and signed copy of the BGV(Joining Form) Form and LOA (letter of authorization)
5	Identity Verification - Copy of valid passport and PAN card required  Identity Verification - Copy of valid passport and PAN card required  Only if required

### Additional documents (To be submitted on request – Only if required)

- 1. Highest Qualification- Admit card, college and university official's (Registrar and Director) detail
- 2. Previous Employer Direct HR Contact, PF account details, bank statement showing salary transfer and Form 16, If company is active, employer's active address.

#### Things to Remember

- 1. The information provided in Resume and background verification form must be same.
- 2. Information provided in background verification form must be accurate.
- 3. Period of stay mentioned in the background verification form should be correct and in continuation (without any GAP).
- 4. Any Gap in Employment or Education must be informed explicitly to the recruiter.

Additional document can be requested to clear background verification therefore to avoid delay it is advisable to submit these documents along with the mandatory documents.

	List of Documents required for joining / induction day (Hard Copies)			
S. No	Document Name			
1	Latest Offer/Appointment Letter with Cost to Company (CTC and ALL ANNEXURES)			
2	Extension Letter (if the Date of Joining in the offer letter is past dated)			
3	Passport –Name & DOB page as proof			
4	10 <sup>th</sup> Mark sheet, only if passport is not available.			
5	PAN CARD as ID Proof (Only if passport is not available)			
6	Passport Size Photographs (Only with white background)			

- Please ensure that the copies uploaded are clearly visible as dark and hazy copies are not accepted.
- Please avoid clicking pictures of documents and uploading.
- Please do not send soft copies through Emails.
- Employee must enter/submit correct/accurate Aadhar number on joining portal so that HCL onboarding team can ensure the right information is passed on for EPF (Employee

PRINCIPAL ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS) CHENNAI-600 008

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No : 3A, Sector 126, NOIDA 201 304, UP, India.

T +91 120 6125000 F +91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcltech.com

www.hcl.com

Provident Fund) / EPS (Employee Pension Scheme) / UAN (Universal Account Number) account creation/porting etc.

- HCL will only validate the accuracy of the Aadhar Card details for EPF/EPS/UAN and shall not store or use Aadhar card information for any other purposes.
- Please keep your PF account number (immediate previous employment), UAN information handy as these details are required at the time of filling details on the portal.
- Induction Timings will be circulated to you separately.
- Please ensure your BGV Status is Green, before the Date of Joining, check with your Recruiter on the progress/Status.
- All storage Media Devices e.g. personal laptop, Pen Drives etc. are not allowed inside the campus.

#### Annexure V

If requested by the recruiter, you may be required to report to HCL Onboarding Team for completing joining formalities on the day of joining by 10:00 a.m. at your respective location of joining.

If your joining is completed remotely, please submit the requested documents to the HCL Onboarding team within 7 days of your date of joining, either in person or through courier.

#### **Location of HCL Onboarding Team for joining formalities:**

S. No	Location	Address
1	NOIDA	HCL Technologies Ltd, Gate No1, Akashi Induction Room, Ground Floor, Tower – 1, Hub SEZ,, Plot No 3A, Sector 126, Noida - 201303. UP (India)
2	CHENNAI	HCL Technologies Ltd, Sez Unit-2 (Sdb2 Buid), Elcclot-Special Economic Zone, 602/3 Shollinganallur Village, Shollinganallur-Medavakkm High Road, Chennai-600119
3	BANGLORE	HCL Technologies Ltd, SAL (602), 6th Floor, Tower 4, Special Economic Zone (SEZ), 12  Jigani Industrial Area, Bommasandra-Jigani Link Road, Bangalore – 562 106
4	KOLKATA	HCL Technologies Ltd,Level-4, Building -A3 Unitech Infospace, Dn Street, Rajamat, Kolkata-700091
5	HYDERABAD	HCL Technologies Ltd, Himalaya Induction Room, Level-2, H-01B, Special Economic Zone, Phoenix Infocity Pvt Ltd, -Survey No. 30,34,35 & 38, Hitech city 2, Madhapur Hyderabad-500081
6	PUNE	HCL Technologies Ltd, Blue Bell, Tower-7, Level- Upper Ground Floor, Wing (A&B), Magarpatta, Sez, Pune-411013
7	MUMBAI	HCL Comnet Ltd, Arena Tower, Ground Floor, Road No 12, Midc, Andheri East, Opp

10

SIGNATURE OF EMPLOYEE:

PRINCIPAL

ETHIRAJ COLLEGE FOR WOMEN

HCL Techego of

Ethiraj College for

fessor & Head of the Department

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No: 3A, Sector 126, NOIDA 201 304, UP, India.

T+91 120 6125000 F+91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcitech.com

www.hcl.com

		Goldfinch Hotel, Mumbai-400093
8	LUCKNOW	HCL Technologies Ltd, IT City, Near Chack Gajaria Farms, Sultanpur Road, Gate No. 1 Tower SDC-02, First Floor – Induction Room-1, Lucknow, Uttar Pradesh-226002
9	MADURAI	HCL Technologies Ltd, Elcot, IT SEZ , , , Plot No. 5 & 7, Ilanthaikulam Village-Madura Tamil Nadu-625020
10	Nagpur	HCL Technologies Ltd, Plot No.5, Sector 12, Mihan SEZ, Nagpur
11	Coimbatore	State Street HCL Services   Human Resources   Module - 201, 202, 203, 204 And 206 2Nd Floor, Tidelpark Coimbatore Limited, Coimbatore - 641014,Extn: 04226657526
12	Vijayawada	State Street HCL Services Private LimitedMedha IT Towers, Third Floor,Kesarapalli,Gannavaram,Krishna District 521102

[#CSWCertification\_amt#]

In event of you having to relocate from another city the Company will provide accommodation for yourself and immediate family at the company guest house for the initial 15 days, the cost of which will be borne by the company. Any extension of the guest house accommodation will be subject to availability of rooms and approval from the reporting manager. The cost for the extended days of stay will be borne by you.

This offer and Appointment letter with all the enclosures and Annexures are completed in all respects and it is clearly understood and agreed that there is no other commitment or understanding apart from this.

If there are any components mentioned in the letter which are other than regular CTC, they need to claimed within 6 months of joining/ as specified under related policies of the Company.

For HCL Technologies Ltd.,

**Amrita Das** 

Senior Vice President Head-Global Rewards Dr. Mrs. M. HENILA
M.C.A., M.Phil., P.G.D.C.S., SET., Ph.D.,
Assistant Professor & Head of the Department
Department of BCA

Annexure VI

PRINCIPAL

ETHIRAJ COLLEGE FOR WOMEN

SIGNATURE OF EMPLOYEE HENNAL-600 908

**HCLTech** 

11

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No: 3A, Sector 126, NOIDA 201 304, UP, India.

T+91 120 6125000 F+91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcltech.com

www.hcl.com

This Annexure contains the Employee Undertakings which sets forth certain employee obligations with respect to the protection of the confidential information and legitimate business interests of the Company.

As a condition of my employment and/or continued employment with the Company and my receipt of the compensation now and hereafter paid to me by the Company, I agree to the following:

#### 1. Confidential Information:

Company Information: I shall not use, communicate, or disclose, except for the benefit of the Company, any Confidential Information relating to the Company, its corporate parent, or any of their subsidiaries or affiliates (collectively "Company Parties"), to which I have been privy to by virtue of being an employee of the Company. I understand that "Confidential Information" for this purpose shall mean and include all information, regardless of the form whether oral, written, stored in a computer database or otherwise, which in any way relates to markets, customers (including, but not limited to customers of any of the Company Parties with whom I interacted or with whom I became acquainted while being associated with the Company), products, patents, inventions, know-how, software, procedures, methods, designs, strategies, plans, assets, liabilities, revenues, pricing lists, customer information, profits, organization, employees, agents, distributors or business in general of any of the Company Parties. I understand that Confidential Information and trade secrets do not include any of the items mentioned above, which have become publicly known and made generally available through no wrongful act of mine, or of others who were under confidentiality obligations, as to the item or items involved. I hereby agree to maintain the secrecy and confidentiality of such Confidential Information.

<u>Former Employer Information:</u> I agree that I will not, during my employment with the Company, improperly use or disclose any proprietary information or trade secrets of any former or concurrent employer or other person or entity. Further, I will not bring into the Company premises any proprietary information or trade secret of any such employer, person or entity unless consented to in writing by such employer, person, or entity.

12 SIG

ETHIRAJ COLLEGE FOR WOMEN

SIGNATURE OF EMPLOYEEUTONOMOUS)
CHENNAI-600 008

**HCLTech** 

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No: 3A, Sector 126, NOIDA 201 304, UP, India.

T+91 120 6125000 F+91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcitech.com

www.hcl.com

Third Party Information: I recognize that the Company has received, and in the future will receive, from third parties their confidential or proprietary information subject to a duty to maintain the confidentiality of such information and to use it only for certain limited purposes. I agree to hold all such confidential or proprietary information in the strictest confidence and agree to not disclose it to any person, corporation, or entity. I also agree not to use such information except as necessary in carrying out my work for the Company consistent with the Company's Agreement with such third party.

#### 2. Inventions:

Inventions Retained and Licensed: I have shared and declared a list describing all inventions, original works of authorship, developments, improvements, and trade secrets which were made by me prior to my employment with the Company (collectively referred to as "Prior Inventions"), which belong to me, which relate to the Company's proposed business, products or research and development, and which are not assigned to the Company hereunder, or, if no such list is attached, I represent that there are no such Prior Inventions. If in the course of my employment with the Company, I incorporate into a Company product, process, or machine a Prior Invention owned by me or in which I have an interest, the Company is hereby granted and shall have a nonexclusive, royalty-free, irrevocable, perpetual, worldwide license to make, have made, modify, use and sell such Prior Invention as part of or in connection with such product, process or machine.

Assignment of Inventions: I agree that I will promptly make full written disclosure to the Company, which will hold in trust for the sole right and benefit of the Company, and hereby assign to the Company, or its designee, all my right, title, and interest in and to any/all invention(s), original works of authorship, development, concepts improvements or trade secrets, whether or not patentable or registrable under copyright or similar laws, which I may solely or jointly conceive or develop or reduce to practice, or cause to be conceived or developed or reduced to practice, during the period of time I am in the employ of the Company (collectively referred to as "Inventions"), except as provided in sub-section (e) below. I further acknowledge that all original works of authorship created by me (solely or jointly with others) within the scope of and during the period of my employment with the Company and which are protectable by copyright are "works made for hire", as defined under the local copyright legislations (and all amendments thereto).

M.C.A., M. Phil., P.G.D.C.S., SET., Ph. 33.,
M. C.A., M. Phil., P.G.D.C.S., SET., Ph. 34.,
M. C.A., M. Phil., Ph. 34.,

SIGNATURE OF EMPLOYEE'S COLLEGE FOR WOMEN

HCHENNAL-600 008

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No : 3A, Sector 126, NOIDA 201 304, UP, India.

T+91 120 6125000 F+91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcltech.com

www.hcl.com

Maintenance of Records: I agree to keep and maintain adequate and current written records of all Inventions made by me (solely or jointly with others) during the terms of my employment with the Company. The records will be in the form of notes, sketches, drawings, and any other format that may be specified by the Company. The records will be available to the Company and always remain the sole property of the Company.

Patent and Copyright Registrations: I agree to assist the Company, or its designee, at the Company's expense, in every proper way to secure the Company's rights in the Inventions and any copyrights, patents, mask work rights or other intellectual property rights relating thereto in any and all countries, including the disclosure to the Company of all pertinent information and data with respect thereto, the execution of all applications, specifications, oaths, assignments and all other instruments which the Company shall deem necessary in order to apply for and obtain such rights and in order to assign and convey to the Company, its successors, assigns, and nominees the sole and exclusive rights, title and interest in and to such Inventions, and any copy rights, patents, mask work rights or other intellectual property rights relating thereto. I further agree that my obligation to execute or cause to be executed, any such instrument or papers shall continue after the termination of my employment. If the Company is unable to perfect any right, title, interest because of my mental or physical incapacity or for any other reason to fail to secure my signature to apply for or to pursue any application for any local or foreign patents or copyright registrations covering Inventions or original works of authorship assigned to the Company as above, then I hereby irrevocably designate and appoint the Company and its duly authorized officers and agents as my agent and attorney in fact, to act for and on my behalf to execute and file any such applications and to do all other lawfully permitted acts to further the prosecution and issuance of letters patent or copyright registrations thereon with the same legal force and effect as if executed by me.

Exception to Assignments: I understand that the provisions of this Annexure requiring assignment of Inventions to the Company do not apply to any invention for which no equipment, supplies, facilities or trade secret information of the Company was used and which was developed entirely on my own time, unless: (i) at the time the Invention was conceived or reduced to practice, it related (A) directly to the business of the Company, or (B) to the Company's actual or demonstrably anticipated research or development; or (ii) the Invention resulted from any work performed by me for the Company. I understand further that the laws of certain states would prohibit the assignment of such Inventions. I will

SIGNATURE OF EMPLOYEE:

ETHIRAJ COLLEGE FOR WOMEN

HOUITHOMAUS)

Mrs. M. HENTLA Ph.D. rent Mrs. P. D. C.S. SET. Ph.D. rent Department

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No : 3A, Sector 126, NOIDA 201 304, UP, India.

T +91 120 6125000 F +91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcitech.com

www.hcl.com

advise the Company promptly in writing of any inventions that I believe meet the criteria of this paragraph.

- Returning Company Documents: I agree that, at the time of leaving the employment of the Company, I will deliver to the Company (and will not keep in my possession, recreate or deliver to anyone else) any and all devices, records, data, notes, reports, proposals, lists, correspondence, specifications, drawings, blueprints, sketches, materials, software, databases, equipment, other documents or property, or reproductions of any aforementioned items developed by me pursuant to my employment with the Company or otherwise belonging to the Company, its successors or assigns.
- 4. <u>Notification to New Employer:</u> If I leave the employment of the Company, I hereby grant consent to the Company to notify my new employer about my rights and obligations hereunder.
- 5. Non-Solicitation: For a period of six (6) months after termination of my employment or cessation of my association with the Company for any reason whatsoever, I shall not, solicit or cause or authorize directly or indirectly to be solicited for employment, or cause or authorize directly or indirectly to be employed on my own behalf or on behalf of any Third Parties, any person who is an employee of the Company. I also agree not to use or disclose to any Third Parties any information obtained by myself while being an employee of the Company concerning the names and addresses of the Company's past and present employees.
- 6. <u>Non-Competition</u>: During 6-month period, immediately following termination of my employment with the Company, unless I receive written authorization from the Company to do so. I will not, directly or indirectly, perform any similar Services for any competing Company including current or former customer and / or prospects of the Company with whom I worked in the past twelve (12) months.

For the purposes of these non-compete provisions, "Similar Services" means, services which meet all or any of the following criteria(s):

i. work in the competing business / product (e.g. Digital Business; Security; Customer Experience; Marketing etc.) or sector (e.g. Financial Services) in which I worked for the Company; where the

SIGNATURE OF EMPTAYERS COLLEGE FOR WOMEN

**HCLTech** 

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No : 3A, Sector 126, NOIDA 201 304, UP, India.

T+91 120 6125000 F+91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcltech.com

www.hcl.com

- nature of work remains the same (e.g. selling ITBS Services; Product Architect) and involves ii. the same end clients or prospects, and is
- performed in the same geography / market where I provided services for the Company. iii.

The Company reserves the right to unilaterally waive this restriction in full or in part at its discretion; the Employee hereby acknowledges and agrees to the same.

In case, the Company initiates separation by way of involuntary termination or redundancy, then this non-compete will not apply.

#### **General Provisions Regarding Covenants** 6.

Extension of Covenants: If I breach any of my obligations of this Annexure, I understand and agree that the time periods of the obligations that I have breached shall be extended by the period of time of such breach.

Attachment Read, Understood and Fair: I have carefully read and considered the provisions of this Annexure and agree that all of the restrictions set forth are fair and reasonable and are reasonably required for the protection of the interests of the Company and enhancing its goodwill.

Protection of Systems & Environment: I agree that during the term of my employment or 7. association with the Company, I shall render services, as directed, in an ethical & professional manner and in accordance with the work related Policies of the Company such as E-mail & Internet Usage Policy, Information Security Policy etc., and their modification from time to time. As a part of my job requirement, I may be required to, or would have access to Company's and Company customer's work and computer environment and, as such undertake not to incorporate into Company's and any customer deliverables, software, computer, network, data or other electronically stored information or computer program or system, any security device, program routine, device, code or instructions (including any code or instructions provided by third parties) or other undisclosed feature, including, without limitation, a time bomb, virus, software lock, drop-dead device, digital rights management tool (including without limitation so-called DRM root kits), malicious logic, worm, Trojan horse, trap door, or other routine, device, code or instructions with similar effect or intent, that may be capable of accessing, modifying, deleting, damaging, disabling,

16

PRINCIPAL

SIGNATURE OF ENTIRE OF LEGE FOR WOMEN

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No: 3A, Sector 126, NOIDA 201 304, UP, India.

T +91 120 6125000 F +91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcitech.com

www.hcl.com

deactivating, interfering with, shutting down, or otherwise harming any software, computer, network, deliverables, data or other electronically stored information, or computer programs or systems,. I understand that any violation or likely violation hereof may expose the Company to enormous losses & damages, including without limitation claims from Company's customers and as such the Company will be entitled to recover all such monies from me.

- Remedies: By virtue of the duties and responsibilities attendant with my engagement by the 8. Company, I understand that great loss and irreparable damage would be suffered by the Company if I should breach any of the terms of this Annexure. I acknowledge that each such term is reasonably necessary to protect and preserve the interests of the Company. Therefore, in addition to all other remedies available to the Company at law or in equity, the Company shall be entitled to, without posting a bond, specific performance, a temporary restraining order and a permanent injunction to prevent a breach or the continuation of a breach of any of the terms of this Agreement.
- Representations: I represent that my performance of all the terms of my employment 9. agreement and this Annexure will not breach any confidentiality agreements prior to my employment by the Company. I have not entered into, and I agree I will not enter into, any oral or written Agreement in conflict with any of the provisions of the undertakings in this Annexure.
- Integration: I understand and agree that this Attachment is part of my integrated 10. employment Agreement with the Company, and that the general provisions in the Agreement to which this is an attachment including, without limitation, those provisions concerning reformation and severability, shall be applied when interpreting this Annexure.

Assistant Professor & Head of the Department

Department of BCA

Accepted

Vinisha R

October 2, 2022

ETHIRAJ COLLEGE FOR WOMEN

(AUTONOMOUS) NNAI-600 008

SIGNATURE OF EMPLOYEE

HCLTech

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No : 3A, Sector 126, NOIDA 201 304, UP, India.

T +91 120 6125000 F +91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcltech.com

www.hcl.com

#### Accepted

<Name of the employee>

<Date>

This offer and Appointment letter with all the enclosures and Annexures are completed in all respects and it is clearly understood and agreed that there is no other commitment or understanding.

If there are any components mentioned in the letter which are other than regular CTC, they need to claimed within 6 months of joining/ as specified under related policies of the Company.

For HCL Technologies Ltd.

AMRITA KUMAR SENIOR VICE PRESIDENT

We look forward for you being an integral part of this arduous yet fulfilling journey towards excellence and growth and hope our relationship will go a long way!

#### **Disclaimer**

You will be liable to pay all applicable taxes on your income as per the local laws. You will also be responsible for filing your personal Income Tax returns. You acknowledge that the Company is not in any way influencing, guiding, suggesting on aspects of taxation or tax saving measures in any form and that the same is individual's decision / personal choice.

Please note that all components mentioned above may or may not be a part of your compensation structure. HCL reserves the right to alter, append or withdraw the benefits extended either in part or in full based on management's discretion.

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

SIGNATURE OF EMPLOYPENAL-GOOD

**HCLTech** 

Name of the Student: ANDAL PRIYADHARSHINI

Register Number: 2013322073001





### ANDAL PRIYADHARSHINI

ETHIRAJ COLLEGE FOR WOMEN



**Employee** 

5098139

SIGNATURE OF HOD

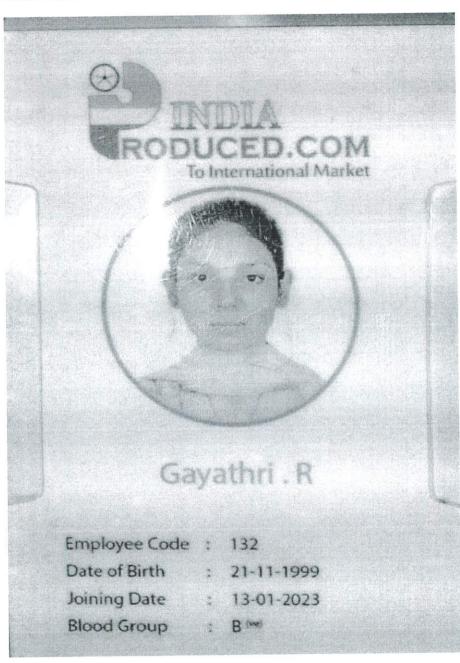
SIGNATURE OF PRINCIPAL

PRINCIPAL ETHIRAJ COLLEGE FOR WOMEN

(AUTONOMOUS) CHENNAI-600 008.

Name of the Student: GAYATHRI R

Register Number: 2013322073005



SIGNATURE OF HOD

SIGNATURE OF PRINCIPAL

STANT BIOLOGY & PLANT MOREGANO STANDARD STANDARD

ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)
CHENNAI-600 008.

Register Number: 2013322073008 Name of the Student: NANDITHA D



#### ARUL JOTHY PUBLIC SCH

No. 6, Vallalar 3rd Cross Street, A

na Nagar, Old Pallavaram, Communication 117.

DR. PROF N. ALAGAPPAN, B.E. M.Sc., (Engg), D.H.E.

Date: 16/23...

Congratulations! Ms. Nanditha D, we are happy to inform you that you are appointed as a Science Teacher in our esteemed institution for the academic year 2023 - 2024. Your timing is 8.30 am to 5.00 pm Monday to Saturday. Your date of joining will be 23.06.2023. Your salary per month is Kindly read the below given rules and regulations to be

- 1. Our school is controlled by our correspondent Prof. N. Alagappan, Mr.A.Palvanna Nathan, Madam Smt. A. Suthanthiravalli and Principal Ms. Kavitha Palvanna Nathan.
- 2. AJPS always value the time, so be regular and be on time to the School.
- 3. Leave intimation should be given before one week
- 4. DO NOT discuss family issues in the School.
- 5. DO NOT communicate with parents without school permission

PLANT BIOLOGY & PLANT BIOT

ETHIRAJ COLLEGE FOR WOMEN

- 6. DO NOT show any partiality towards the students.
- 7. DO NOT beat the student.
- 8. DO NOT talk in local languages.
- 9. If you want to discontinue, you should give one month prior notice to the school.
- 10. School have all the rights to terminate the staff at any time and that is considered as disciplinary action.
- 11. Salary day will be 6th of every month
- 12. You are selected on the basis of your educational qualification only. You have to submit your UNDER GRADUATE certificates to the school along with a copy of your ID proof and address proof . Your first month salary will be on hold, that will be given to you after completing the academic year if you fail to submit your original certificate.

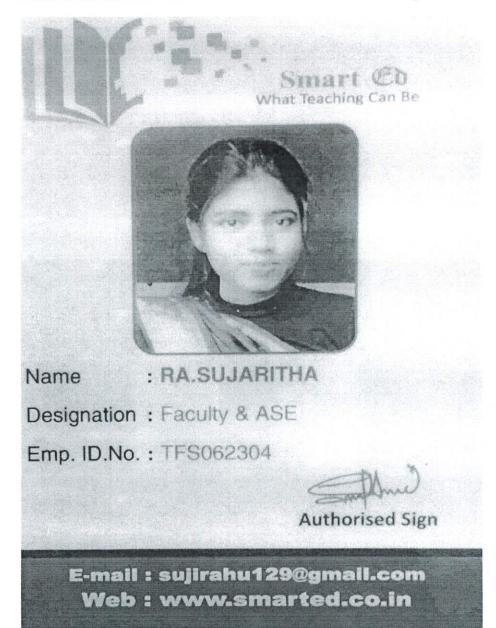
Please sign and return the copy of this letter to confirm your acceptance of this appointment, and also all the terms and conditions of the appointment.

SIGNATURE OF HOD

SIGNATURE OF PRINCIPAL

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS) CHENNAI-600 808

Name of the Student: SUJARITHA RA Register Number: 2013322073019



-Juythan

SIGNATURE OF HOD

SIGNATURE OF PRINCIPAL

PLANT BIOLOGY & PLANT BIOTICH WOMEN \*

PRINCIPAL

ETHIRAJ COLLEGE FOR WUMEN

(AUTONOMOUS)

CHENNAI-600 008.

Name of the Student : SIVAPRIYA S

Register Number: 2013322073016

National AGIO Foundation

National Agro Foundation



Name

: S SIVAPRIYA

Desig.

: Project Assistant (Trainee)-

**R&D** Centre

Card No

: NAF-C-091

Issuing Authority:

daljene

SIGNATURE OF HOD

SIGNATURE OF PRINCIPAL

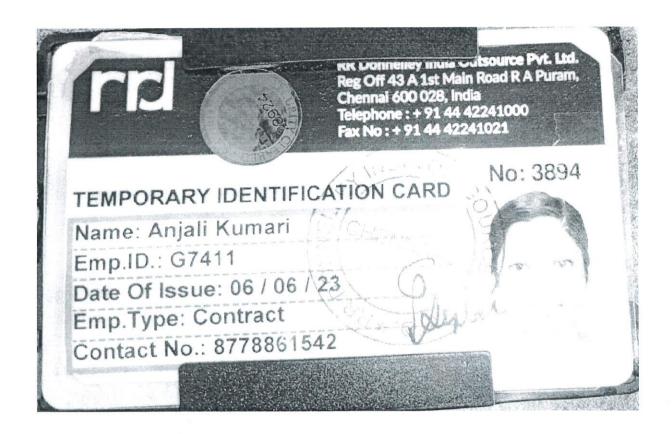
ROD

RELANT BIOLOGY & PLANT BIOTECH

A GIAIRAN COLLEGE FOR WOMEN \*\*

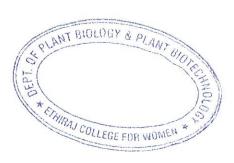
ETHIRAJ COLLEGE FOR WOWEN.
(AUTONOMOUS)
CHENNAI-690 008.

Name of the Student : ANJALI KUMARI Register Number: 2013322073002



SIGNATURE OF HOD

SIGNATURE OF PRINCIPAL



S. Unggownia

PRINCIPAL
ETHIRAJ COLLEGE FOR WOMEN
(AUTÓNOMOUS)
CHÉNNÁI-600 008.

Name of the Student: SIVAGAMI S

Register Number: 2013322073015





## SIVAGAMI .S PRIMARY GRADE TEACHER



Dhomes

**Issuing Authority** 

KRM PUBLIC SCHOOL

274, Madras Thiruvallur High Road, Sivasakthi Colony,
Agathiyar Nagar, Villivakkam, Chennai - 600049.

SIGNATURE OF HOD

SIGNATURE OF PRINCIPAL



S. Muggowsia

ETHIRAJ COLLEGE FUR WUMEN (AUTONOMOUS) CHENNAI-600 008.

Name of the Student: REKHA K Register Number: 2013322073013



K. Rekha

#### SmartShift Logistics Solutions Private Limited

Congestate Office: 3<sup>rd</sup> Floor: "Sona Tower", Resump to 17, 29, 37, 1 Control Nagle (nd. shor Area Hour Man Road, Bengalory, 1997) (see 17 or ).

OFFER LETTER

				Trainee Rusiness Associate
s of the second to		Branch Office, Chennal,	Lamii Nada, Indi	a. (Branch Office)
and the second state of the second second	ended enough the	224907/		

attre containing regionalism of acceptanTC name year inverse in the least on the least of the le

esterna astrucción por el estrar de la companya del companya del companya de la companya del la companya de la companya del la companya de la

1 - 1 part

- SmartShift Logistics Solutions Pvt. Ltd.

CONN. COM

Richan Khan

vice President - Human Resources

Registeredictive No. A. NO. 5 - NO. 6 - 503 B - 505 and 6 - 506, filtrofloored investor becomes test characters. Fair forestess faire board.

OR 546 2549 Board Andrew Montage Board Andrew Service Service Service Control of the Cont

\* FTHIRAJ COLLEGE FOR WOMEN

SIGNATURE OF HOD

SIGNATURE OF PRINCIPAL

PRINCIPAL
ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)

CHENNAI-600 008

### DEPARTMENT OF BBA & MA HRM PLACEMENT DETAILS 2021-22



NAME:

TamilselviJ

REG. NO: (1913321096032),

COMPNAY: Cognizant Technologies Solution

CHENNAL 600 008

PRINCIPAL
ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)
CHENNAI-600 008.



4409/019/96/02/03/03/03/03	76-70-2607
Who Languaged to	17774443
E <sup>TT</sup> PETERS, BUILD NUMBER SEASON.	
William Control of the Control of th	
Tancimusto especia.	
Street Mile Supercontrict No.	
	Assurement School
Water value property in some second con-	
riginating on additional fear as one print	to the 1-beneaux, present december 170 had not in, we say
Snognatur.	Appropriate - control control
substitute an	PRINCIPAL
UK per assure	Sect. 65,000 Crispes Cine and Agency Three-series Consi
The datast anions favore up to modify	me in drawning in 1880
	Bright present and moderate an extract as a
William Street A. Access of 1886 Accessory	management of the last time again I and Assaulted Juris Faller by the
As a token of accommission.	The first on large I and honours during return to us
Will redshift your self titles brest than y being	Named and Advantage of the Advantage of
Thinking same.	The second of
Known streaments.	
for Assist (Depail Entropy	
al h	and the same of th
American bide President : son	
Committee the stressment of the	M
	Company de
	2900-00-00-00-00-00-00-00-00-00-00-00-00-
	Signature of NAL Explanation S

NAME: Lajwanthi. S

REG NO: 193321096016

COMPANY: AACHI GLOBAL SCHOOL

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS) CHENNAL-600 008.



NAME: LG.PRIYADHARSHINI

REG NO.191332109606

COMPANY: ACCENTURE

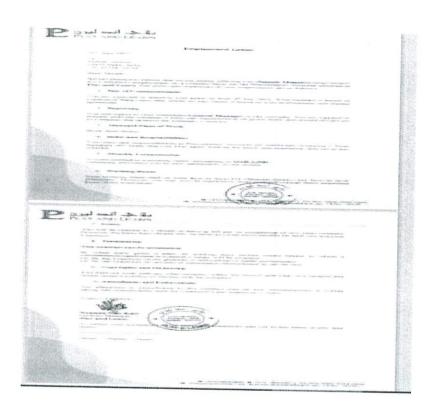
CHENNAI 600 008

PRINCIPAL

ETHIRAJ COLLEGE FOR WOMEN

(AUTONOMOUS)

CHENNAI-600 008.



NAME: ZAINABAHMED

REG NO: 1913321096041

COMPANY:PLAY&LEARN

CHENNA!

PRINCIPAL
ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)
CHENNAI-600 008.



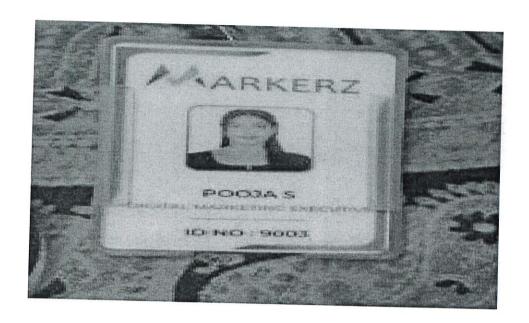
NAME: SUMAIYABEGUM

REG. NO:1913321096039

COMPANY: STANDARDCHARTERED



ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS) CHENNAL-500 003.



NAME: Pooja.P

REG NO: 2013322022008

COMPANY: CALLMANSERVICES

CHENINOI CHENINOI

PRINCIPAL
ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)
CHENNAI-600 908.



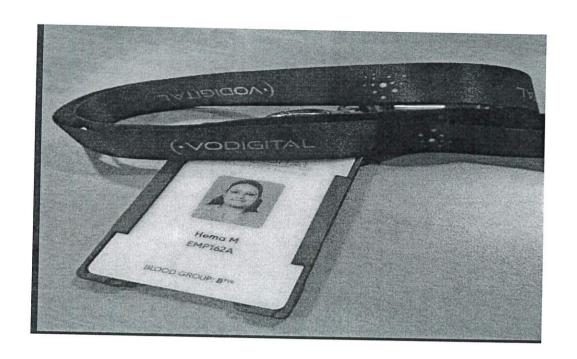
NAME: Madhumitha.P

REG.NO: 2013322022004)

COMPANY: ED GDS

CHENNAL CHENNAL CHENNAL CHENNAL COLLEGE FOR MORE TO THE PROPERTY OF RESIDENCE AND THE PROPERTY OF TH

ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)
CHE VINAL-600.008.



NAME: M.HEMA

REG.NO: 2013322022002

COMPANY: EVODIGITAL TECHNOLOGICAL

CHENNAL CHENNAL SOUTH OF BUSINESS A STREET

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

CHENNAI-600 008.

## DEPARTMENT OF COMPUTER SCIENCE YEAR 2021-2022

#### **OFF CAMPUS**

ANANDALAKSHMI J	1913321058049	08939593364	INFOCAREER PVT.LTD
AMRITHA M	1913321058083	63831 98069	JAXY TECHNOLOGIES
SANDHYA C	1913321058085	9566179099	STANDARD CHARTERED BANK

K. Joseph J.

PRINCIPAL
ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)
CHENNAI-600 008.



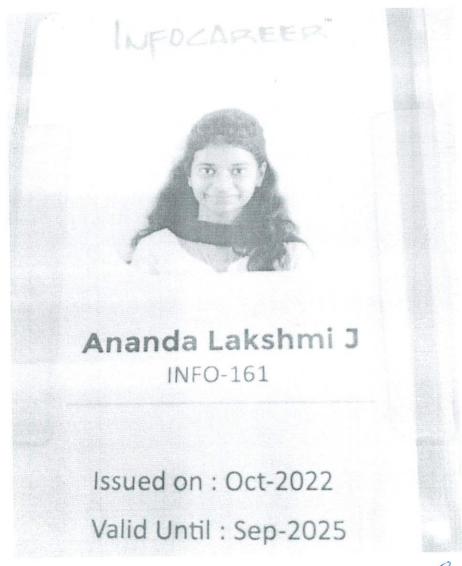
# DEPARTMENT OF COMPUTER SCIENCE YEAR 2021-2022 OFF CAMPUS

ANANDALAKSHMI J

1913321058049

08939593364

INFOCAREER PVT.LTD



PRINCIPAL
ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)
CHENNAI-600 008.

DEPARTMENT COMPUTER SCIENCE S

## DEPARTMENT OF COMPUTER SCIENCE YEAR 2021-2022

#### **OFF CAMPUS**

AMRITHA M

EARNINGS

1913321058083

63831 98069

JAXY TECHNOLOGIES

Handar Samuel	Pay Slip (Amritha Manivannan, January 2023)
ORGANIZATION EMPLOYEE ID DATE OF BIRTH PAN HIRING DATE TITLE	JAXY TECHNOLOGIES PVT. LTD.  8 25/03/2002 CMWPA2389C 01/12/2022 Growth Hacker
DAYS ON LEAVE UNPAID LEAVES LEAVE BALANCE	0 0 6.5
	EARNINGS
BASIC SALARY HOUSE RENT ALLOWANCE SPECIAL ALLOWANCE LEAVE & TRAVEL ALLOWANCE	22.917 11.458 6,875 4,583

ETHIRAJ COLLEGE FOR WOMEN

(AUTONOMOUS)

CHENNAI-600 008.

OEPARTMENT OF SOLEME

45,833

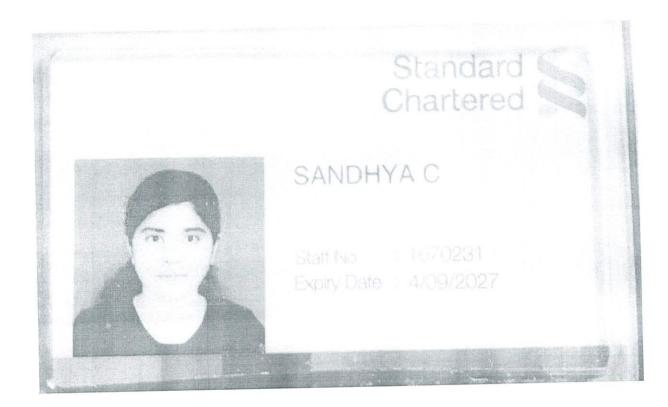
# DEPARTMENT OF COMPUTER SCIENCE YEAR 2021-2022 OFF CAMPUS

SANDHYA C

1913321058085

9566179099

STANDARD CHARTERED BANK

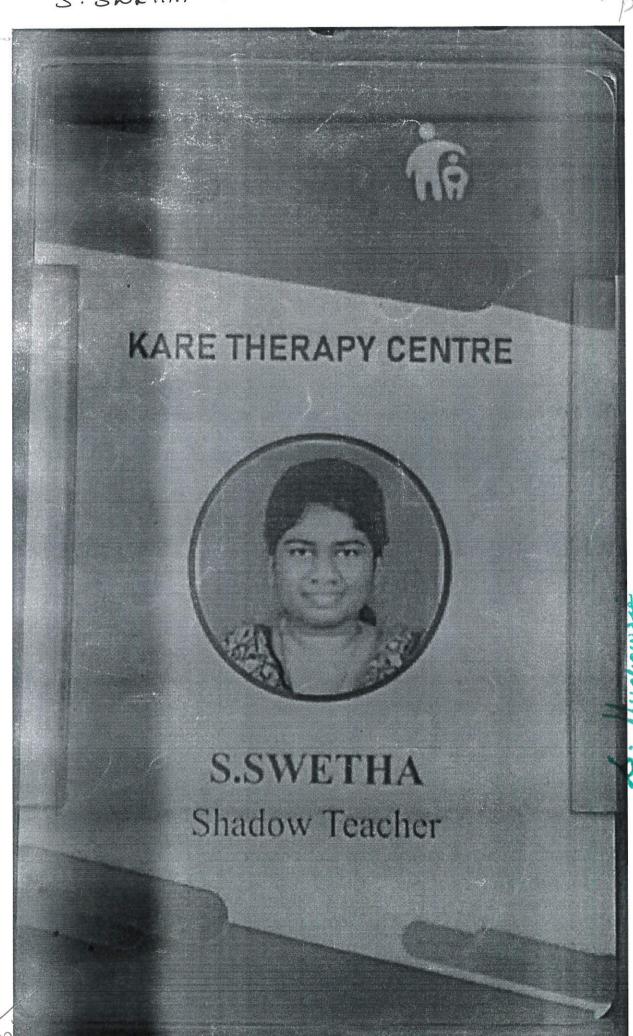


S. Mudypuria

EIMITAU GULLEGE FOR WOMEN (AUTONOMOUS) CHENNAI-600 008 DEF ARTISENT CHEMINA & CHE

B.A. ENGLISH SS S. SWETHA 1913321008036

SS 1 Higher Stain

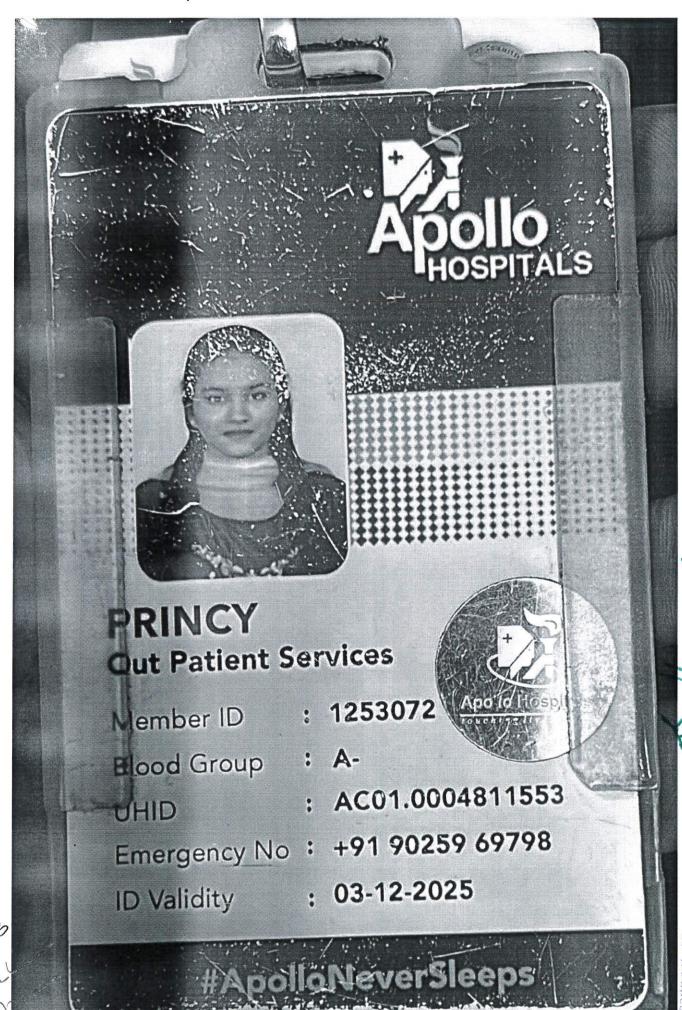


ETHIRAJ UDLLEDE FOR WOMEN (AUTONOMOUS)

Medy COLLEGE FOR WOMER

J. B.

B.A. ENGLISH
PRINCY 1913321008024



THIRAJ COLLEGE FOR WOLKEN (AUTONOMOUS)

HIRAJ COLLEGE FOR WOME CHENNAI-600 008

B. A. ENGLISH.
MYTHILL. A. 1913321008020

# agshealth



Mythili Arumugam

R30588

O+ve

AGS Health Pvt. Ltd.,
Prince Info City II, Rajiv Gandhi Salai,
Kandhanchavadi, Chennai - 600096
P: +91 44 4510 4520
www.agshealth.com

ETHIRAJ COLLEUE FOR WOMEN

Parment of English (self-support
HIRAJ, COLLEGE FOR WON
SHENNAL-600,008,

An Lts

PRIYA B



Promoted by KNET CRSE Affiliation No./ 1930242

13.04.2023

Dear Ms. Priya B,

Sub: Offer of Employment

Ref: Your application dated 10.4.23

- We are pleased to offer you the position PRT English on a temporary basis at Chennai Public School, Anna Nagar for the current academic year 2023-24, based on your performance in the interview held on this day.
- 2. You will be placed with the pay scale as agreed upon during the final interview.
- 3. You will continue in the services of CPS and will not resign from the services before the end of the temporary period for whatsoever reason. However, if your performance is not satisfactory or your conduct not being in conformity with the School's code of conduct, your services may be terminated immediately without any notice.
- 4. You will be required to join immediately, failing which this offer of employment stands cancelled.
- 5. Please confirm your acceptance of our offer by signing and returning a copy of the letter to the undersigned immediately.
- Offer letter is being issued subject to verification of document(s).

Document(s) submitted:

a. X

b. XII

Due: B.A. (C.C.C.) & B.A. Degree Certificate

We hope you will prove your high calibre and show your total involvement and integrity in the cause of education and the student community at large.

Wishing you all the best.

ASHA NATHAN

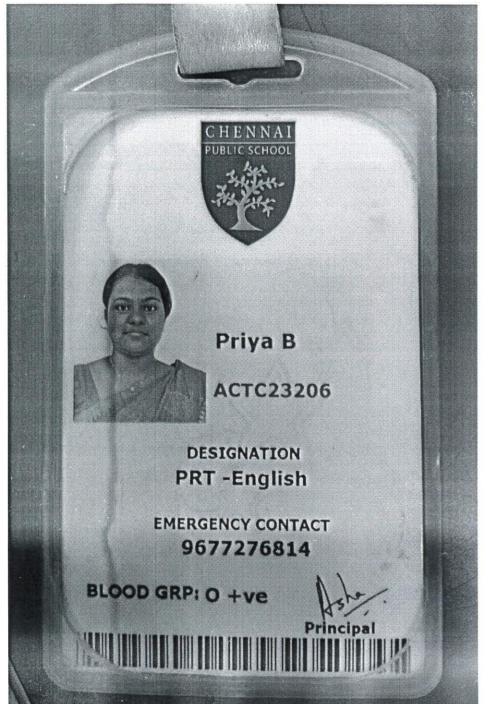
PRINCIPAL

Read, Understood & Accepted by: Priya B

CHENNALGO DO

OR WOMEN

Signature:



DEPARTMENT OF ENGISH (SS)

PRIYA B

1913321009062

CPRINCIPAL
ETHIRAJ COLLEGE FOR WOMEN
(AUTONOMOUS)
CHENNAL-600 008.

Scanned by TapScanner

The partial of the partial o